



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

GOVERNMENT P.G COLLEGE FOR WOMEN

**CIVIL ROAD OPPOSITE MINI SECRETARIAT ROHTAK
124001**

www.gcwrohtak.com

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BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government P.G. College for Women, Rohtak is an 'A' Grade accredited (2016) nonpareil higher education college of excellence which caters to the needs of higher education of women of the Rohtak city and far-flung rural areas of Haryana since its inception in 1959. At present there are 196 faculty members working in the college and 6463 students have been enrolled in 13 UG (Honours and pass course), 6 PG Programmes, and one PG diploma (APGDCA).

Our college is committed to providing higher education to young women with the mission of ushering them into the present-day globalised world of professionally oriented and responsible citizens. For this purpose the college provides holistic environment for learning and developing limitless potential among the stakeholders.

The college functions effectively with the dynamic guidance of the Principal; commitment, mutual support and participative work ethics of highly qualified faculty, student-friendly and encouraging environment; the inclusive growth and development of the students into an enlightened and responsible youth force.

The college administration, faculty and students painstakingly work to meet the contemporary educational and social requirements. The main features of the college during the last five years are adding to the existing infrastructure, the holistic learning environment suitably supplemented and complemented by ICT enabled teaching-learning tools and platforms, providing a better learning environment initiated by Mentor-Mentee groups and group assignments, increasing the number of PG programmes in CBCS mode, the enhanced co-curricular, extracurricular and extension activities and students' participation in both online and offline modes in all activities and increased active support of alumni.

Despite the limitations imposed by COVID-19 the college undertakes this accreditation process for the betterment of academic excellence, improved functioning of the college and its contribution to society. Today, the role of our college is not only to pursue academic excellence but also to motivate and empower its students to be lifelong learners, critical thinkers, and productive members of an ever-changing global society. Our college is striving hard to make the best possible efforts to inculcate strong values combining them with academics in this direction.

Vision

The college has a well-defined vision—to provide a conducive environment for value-based transformative education. The Institution works hard to empower young women with knowledge, skills and competence embodying the college insignia 'Know Thyself'. The teachers impart good values in the students to develop them as responsible citizens and thereby enable them to contribute towards creating a sensitized, more aware, humane, just and enlightened society.

Mission

1. To realize the vision of the college through training programmes, career guidance, placement drives, and providing the students better opportunities to understand the present society.
2. To equip the students with the know-how to understand the present-day globalised society and to critically analyse its structure and work.
3. To help the students be competent intellectually and academically to carry out their responsibility effectively as a citizen.
4. To enable the students to keep pace with the advanced technology-driven ICT-oriented post-covid globalised society.
5. To inculcate a spirit of enquiry and curiosity about all aspects of life and an inclination for its growth and development.
6. To train the students for entrepreneurship and to develop a spirit of professionalism in them.
7. To develop not only a core competence among the students for professional life ahead but also to inculcate a profound sense of social welfare among them.
8. To train the students in becoming leaders at various levels in social and professional life.
9. To make the students thoughtful about the importance of biodiversity in human life.
10. To offer a multidimensional system of education to inculcate values along with academic growth.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

A committed team of Teaching faculty with good academic credentials, expert domain knowledge and experience.

- A healthy, green, and safe campus located at the heart of the city and near the District Civil Secretariat provides a great deal of support to the institution. On the one hand, it is easily approachable and on the other hand, the College can get prompt support from District Administration.
- A well-established Women's College of Excellence since its inception not only in Rohtak city but also in far-flung rural and semi-urban areas of the State even though two more women colleges are situated in the city.
- Focus on punctuality and discipline.
- Transparent, participative and decentralised administration.
- Belief in the adage 'Educate Girl Child' is upheld through an inclusive and transparent admission policy.
- The gap between the number of seats available and the multiple number of applicants seeking admission reflects the status of the college in society.
- Development of leadership at various levels through Student Council, Co-curricular activities and functioning of different Subject Societies and Cells.
- Entrepreneurial training programmes, career guidance programmes and placement drives.
- Peer learning through group assignments shared library reading room and co-curricular activities.
- Special emphasis on women-centric teaching and learning for making them better citizens and also enabling them to transform others into better citizens.
- Effective personal counselling and Mentor-Mentee meetings.
- Financial support to marginalized students and meritorious students through government scholarships and scholarships provided by faculty members in memory of their loved ones.
- ICT-enabled smart classrooms and effective use of IT in teaching-learning, conducting examinations, as well as library and college management.

- Social and environmental sensitization through extension and outreach programmes realising the vision of the college.
- Well-planned infrastructure with an ICT-enabled Campus, smart classrooms, well-equipped labs, Edusat room, Gymnasium hall, outdoor sports grounds, and three girls' hostels with 240 seats.
- Well-stacked, organised, open-access and automated Library with sufficient text and reference books along with magazines and journals.
- Students embracing a fundamentally different paradigm in education and development.

Institutional Weakness

The frequent transfer and deputation of teaching and non-teaching faculty, and putting college staff on duties other than teaching and college activities affects the stability of academic activities which leads to dissatisfactory paradigms of education.

- The college being a constituent college of M. D. University is bound to follow the curriculum devised by the University and is not allowed for flexibility in curriculum design and delivery
- Lack of permanent teaching faculty for sharing the workload and for enhancement of institutional growth and development.
- Limitation in expansion and up-gradation of campus facilities and infrastructure as the college is located at a crowded position in the city with no open space left around and it also limits the scope of adding new programmes of education
- Lack of institution-industry interface, collaboration and MOUs.

Institutional Opportunity

Catering to the needs of surrounding rural areas and Rohtak city students, the college provides them easy access to quality higher education.

- Our college provides ample scope to promote and create a more harmonious and peaceful society through its students. Further, these students are groomed and trained to be agents of social change in keeping with its vision and mission.
- In keeping with the recent employment trends which honour a more highly skilled workforce, our college can be an institute to initiate professional and job-oriented courses that meet the current needs of society in flux.
- Highly qualified, efficient and committed faculty members who can successfully organise and conduct exclusive seminars, workshops, conferences and outreach programmes are an asset to institutes who assist in further partnership with eminent institutions to run certificate programmes, add-on courses, and short-term courses. This provides greater scope to create more teaching-learning material and contribute to the various fields of education.
- In the face of constant change in work culture and employability, our alumnae can enhance the learning experience on campus, which can add relevance to the current programmes. This will strengthen the goodwill of the college with the alumnae.
- Equal opportunity for education is provided to both marginalized and privileged students.

Institutional Challenge

In the age of Artificial Intelligence and Virtual Influencers, it is the greatest challenge to keep the students' faith and interest intact in the conventional courses and methods of education.

- It is a challenge to make the students competent for employment in the face of a lack of add-on courses and professional courses.
- The expansion of the college campus is a challenge.
- It's a challenge to obtain grants and funding to pursue research projects.
- Coping with mid-session transfers and deputation is a challenge in ensuring the continuity of academic activities and students' satisfaction.
- The disproportion of limited available seats and the multiple number of applicants for admission is another challenge.
- It is a challenge to keep the students glued to the present pattern of education in the face of government apathy in considering them qualified when it comes to offering jobs to mere graduates and post graduates.
- Lack of availability of professional courses in the college.
- A large number of our students are first-generation learners and hail from marginalized sections of society. It is a challenge to meet their day-to-day educational and personal needs.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institute, Govt. P.G. College for Women, Rohtak is affiliated with Maharishi Dayanand University, Rohtak and follows the syllabi provided by it. The college faculty also takes an active part in the formulation and updating the curriculum. The college strives continuously to deliver this curriculum effectively to the students in a well-planned manner. To meet this end, the timetable and lesson plans are prepared beforehand. Both traditional and innovative ways of teaching such as ICT are used by the faculty members. Besides this, library and laboratories aid students in their learning process. The curriculum focuses not only on creating job professionals but well aware human beings by inculcating human values in them and sensitizing them towards women and the environment. Formative and summative assessment of the students is done through class tests, assignments, internal assessment, practical exams and semester exams. Extra-curricular activities are conducted by the institute along with academic activities. An academic calendar is prepared by the college beforehand keeping in line with the academic calendar provided by the affiliating university. This calendar charts a tentative schedule for the various academic and non-academic activities of the college. Moreover, to support the students further, the institute has a system of mentor-mentee groups where the faculty members guide and help the students. For further development of the institute and its functioning, feedback is taken from students, parents and faculty members which makes the institute more transparent and accountable.

Teaching-learning and Evaluation

GPGCW, Rohtak largely focuses on the integrative, cognitive, gregarious, inner and exquisite growth of the students. We try to work conscientiously to ruminate over and enhance our pedagogic methods. Moreover, "Udaan", an initiative taken by the DGHE, Haryana, which delivers online lectures by motivational speakers, is a crucial step to benefit slow learners. It helps in developing their communication skills and boosting their

confidence. Advanced learners are assigned more challenging tasks, like taking leadership roles. The teaching-learning process is augmented by presentations, discussions, assignments, interaction with experts, workshops, mentor-mentee classes and seminars. Teachers use ICT-enabled smart classrooms with projectors and Wi-Fi connectivity to amplify experiential learning. Further, the departmental and interdepartmental societies organise extra-curricular activities for the students to practically apply their classroom knowledge practically in the larger society. During the Covid-19 period, the teachers used to take online lectures on Google Meet and Microsoft Teams etc. FDPs are also conducted to familiarise the teachers with these Online Platforms. The college follows the guidelines issued by M.D.U, Rohtak for the award of Internal Assessment and the conduct of Examination. Internal Assessment is prepared by the concerned subject teacher based on Attendance, Class Test and Assignments / Presentations given by the students. The programme specific outcomes are assessed with the help of course outcomes of the relevant programme through the direct evaluation process. The teachers employ different mechanisms and strategies for regular classes and mentor-mentee systems to assist the slow and advanced learner.

Research, Innovations and Extension

Government Post Graduate College for Women, Rohtak creates an environment for Research, Innovation and Extension activities by promoting incentives to the faculty for research work, organizing field trips, promoting gender sensitivity and community work through NCC, NSS, Women cell and Placement cell etc. Some of the faculty members have completed their research work leading to a Ph.D. degree and some of them are working as research guides. Various teachers have published research papers in different national and international Journals, Scopus, indexed and referred journals etc. Some of them get their books and chapters published and some others present their research papers in National/International Seminars/conferences and proceedings. Every department organises various activities such as Poster Making, Slogan Writing, Declamation and Quiz Contests etc. Two workshops have been organised by Commerce Department on Research Methodology. The college has conducted several extension activities in the neighbourhood community under the aegis of NSS, NCC, Women Cell, Youth Red Cross, Electoral Club and Nature and Traffic Interpretation Centre. College organises extension activities such as Educational Drive, Health Awareness Programme, Cleanliness Drive, Traffic Awareness Rally, Blood Donation Drive, Orphanage Visit for Scouting, Dental Health Checkup etc. These activities help in the development of students who are socially, politically and economically active citizens. Women Cell plays a crucial role in fostering gender sensitivity. The college has engaged a few Industrial Training Institutes students in college for official activities as part of their practical training from 2020-21. The geography and Zoology department conducted the field tours and students prepare project reports. The BBA students completed internships in various companies to learn practical knowledge. In NSS, one student has been awarded state-level NSS award and another one achieved National Level Award. The college organised a District/ State Level Science exhibition in which students have won three district-level awards and one state-level award during the last five years. In NCC, our college students have won many trophies and awards in Drill, Group song, Dance and Tug of War activities.

Infrastructure and Learning Resources

Govt. P.G College for Women has a large area of 19.18 acres with a built-up area of 34928 sq. meters having administrative block, teaching blocks, library, girls' hostels, staff residential facilities, lawns/gardens, parking area, gymnasium hall, sports ground, and cafeteria facilities. The administrative block has the Principal Office/ Conference Room/ Bursar Office/ Deputy. Supdt. Office/ General Office/ scholarship Office, and Fees Counter/Office and these are fully equipped with ICT facilities. The teaching block has 58 classrooms

including 14 smart/ICT enabled classrooms and 28 laboratories of Physics, Chemistry, Botany, Zoology, Computer Science, Home Science, Geography and Psychology. The ICT facilities include computers, projectors/LCD, digital teaching devices, lease line, Wi-Fi connectivity etc. There are 203 computers used for academic purposes in 7 computer labs/library in the college. The college has purchased 2 leased line connections each of 4 Mbps speed and Wi-Fi with 24 FTTH Wi-Fi routers with a bandwidth of more than 50 Mbps on 12 BSNL connections. The College has a big and well-stocked Library which is spread over two floors with a capacity of 250 users. The library is automated with INFLIBNET's integrated library management software, SOUL, version 2.0.014 is used for various library housekeeping tasks such as data entry, book issuing and return, book renewal, and so on. Our college library is a valuable source of information, with 43355 textbooks and 22611 reference volumes along with e-books/e-journals subscriptions (NDL, BCI and N-List). The College offers several opportunities and resources to the students to encourage them to pamper themselves in sports and extracurricular activities. Further the college also has a well-equipped gymnasium hall having Outdoor sports facilities including a football court, basketball court, indoor arrangements with badminton court, table tennis and yoga room etc. In addition to these physical facilities, our green campus is also enriched with water tank for 24x7 supply, drinking water coolers, hostels, staff residences, staff and student toilets, botanical garden, lawns, play ground, cafeteria and parking area. The whole campus is under the surveillance of 101 CCTV cameras and adequate backup facilities are provided with generators and UPS/inverters.

Student Support and Progression

In Student Support and Progression, the institute is making a lot of efforts to ease and enhance the progression of the students to higher education and employment. Our college makes sure that the students also get benefited from the various scholarship schemes of the government. More than 2000 students of our college get benefited from various scholarship schemes of the government and the college. A large number of students have participated in capability enhancement schemes such as Soft Skills & Language Lab, Placement Cell etc. There is an Internal Complaint Committee comprising an Anti-Ragging Cell, Grievance Redressal Cell and Sexual Harassment Redressal Cell. We strictly monitor the timely resolution of complaints related to these problems. The Placement Cell facilitates the students' professional growth and success in many leading Companies like TCS and Genpact etc. In the past five years, a total of 864 students have progressed to higher education. 33 of our students have completed exams like the NET, SLET and other exams in the previous five years. The institution has various co-curricular, cultural and sports activities to ensure the holistic development of the students. The Institution also encourages the students to participate in cultural activities at the university level 'Youth Festivals' and there is remarkable performance during the last 5 years. Students actively participate in extension activities through NCC, NSS etc. The Institution also facilitates students' representation and engagement in various administrative and co-curricular activities such as Earn While You Learn and Mentor-Mentee etc. The alumnae association was constituted in the session 2017-18 and our alumnae strengthen this institution by contributing in the non-financial mode for the student support and progression. The institute holds the alumnae association meeting annually to interact with our alumnae and also for discussing future plans.

Governance, Leadership and Management

The institution has a well defined vision and mission. Concrete and dedicated efforts are made for quality and value-based education. The vision of the college is to develop the youth force into fully capable visionary and socially conscious human resources for the nation. The principal of the college acts as the administrative head

of the institution.

For strategic development and deployment of its policies, the college makes prospective plans. The strategic plans are framed keeping in mind the vision and mission of the college. Out of these one such strategic plan and its implementation is shown in Earn While You Learn scheme. The organogram on the college website elucidates the administrative set-up of the college.

Various effective welfare measures implemented by our college are: Casual Leave, Earned Leave, Duty Leave, Study Leave, Maternity Leave, CCL, Children Allowance, GIS, Provident Fund, Financial Aid, Medical Reimbursement, Annual Increments, Sports Facility, Internet, Wifi-Facility, Retirement Benefits and Washing Allowance etc.

The process of faculty appraisal is scheduled for the end of the academic year. Teachers have to fill ACR annually. While doing expenditures, strict adherence to protocols is maintained as there is a system to conduct systematic periodical audits.

Regular monitoring by the internal financial officer-cum-auditor (Bursar) is effective in ensuring that all financial transactions are carried out following government rules and regulations.

An external Audit is conducted every 2-3 years as per government norms. The government funding is disbursed under pre-determined heads which include Salary, Placement Cell, Earn While You Learn Scheme, Women Cell, Upgradation of infrastructure and labs, Materials and Supply, Sports, Library, Office Expenses, Maintenance of ICT Related Facilities etc.

IQAC functions in the college as a quality sustenance measure and it holds regular meetings. All the academic curricular and co-curricular activities in the college are organised with proper guidance and prior discussions with IQAC. The institute has recently developed 10 smart classrooms. Feedback from various stakeholders like students, teachers and parents is invited through the feedback form. Then it is analysed and appropriate action is taken accordingly.

Institutional Values and Best Practices

GPGCW, Rohtak strives to create an inclusive environment for the students by promoting gender sensitivity, environmental responsiveness, sustainable progress, energy conservation and accelerated growth. Gender Sensitisation is the dire need of the hour and our college is a powerhouse of gender sensitisation. The replacement of all lights with LED lights, the optimum waste management practices, the facility for rainwater harvesting, the ban on the entry of automobiles beyond the stipulated parking area, the provision of pedestrian friendly pathways and the lush green campus are some of the environment-friendly measures taken by the college. Responding to the needs of differently-abled persons, the campus is fitted with ramps, disabled-friendly washrooms, braille signages and journals as well. There is the provision of a Counselling Cell, Reservation in Admission and Facility of Scribe for disabled students. To provide an inclusive environment at multiple levels we celebrate cultural, regional, linguistic, communal and socio-economic diversities through various societies/cells/clubs/committees and departments. The institute sensitizes the students and staff members to the constitutional obligation about values, rights, duties and responsibilities which enable them to become a responsible citizen. To foster a code of Professional Ethics and Conduct, there is a well-devised Code of Conduct displayed on the college website for students, teachers, administration and official staff. The college maintains the healthy traditions of celebrating national and international commemorative days, events and

festivals to promote moral, ethical and spiritual values in the students. Our best practice is “Empowerment of Women” empower our students through various activities which help in making them socially, politically and economically active citizens. Another best practice is “Awareness of Social Issues”. We have four high spirited N.S.S Units have been established with a rudimentary objective of providing a platform for interested students to partake in social work during their free time. The N.C.C unit aims to develop the quality of character, courage, commandership, discipline leadership, secular outlook, a spirit of adventure, sportsmanship, explorative inquisitiveness, endurance and the ideal of selfless service among the students.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

| Name and Address of the College | |
|---------------------------------|--|
| Name | GOVERNMENT P.G COLLEGE FOR WOMEN |
| Address | Civil Road Opposite Mini Secretariat Rohtak |
| City | ROHTAK |
| State | Haryana |
| Pin | 124001 |
| Website | www.gcwrohtak.com |

| Contacts for Communication | | | | | |
|----------------------------|-----------------|-------------------------|------------|--------------|-------------------------|
| Designation | Name | Telephone with STD Code | Mobile | Fax | Email |
| Principal | Poonam Bhanwala | 01262-251116 | 9416077719 | 01262-271901 | gcwrohtak@gmail.com |
| IQAC / CIQA coordinator | Seema Jain | 01262-297216 | 9466170085 | 01262-271901 | gcwrohtaknaac@gmail.com |

| Status of the Institution | |
|---------------------------|------------|
| Institution Status | Government |

| Type of Institution | |
|---------------------|-------------|
| By Gender | For Women |
| By Shift | Regular Day |

| Recognized Minority institution | |
|--|----|
| If it is a recognized minority institution | No |

| Establishment Details | |
|--------------------------------------|------------|
| Date of establishment of the college | 01-07-1959 |

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

| State | University name | Document |
|---------|-------------------------------|-------------------------------|
| Haryana | Maharishi Dayanand University | View Document |

Details of UGC recognition

| Under Section | Date | View Document |
|---------------|------------|-------------------------------|
| 2f of UGC | 01-07-1960 | View Document |
| 12B of UGC | 01-07-1960 | View Document |

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

| Statutory Regulatory Authority | Recognition/Approval details Institution/Department programme | Day,Month and year(dd-mm-yyyy) | Validity in months | Remarks |
|--------------------------------|---|--------------------------------|--------------------|---------|
| No contents | | | | |

Details of autonomy

| | |
|--|----|
| Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges? | No |
|--|----|

Recognitions

| | |
|---|----|
| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No |
| Is the College recognized for its performance by any other governmental agency? | No |

| Location and Area of Campus | | | | |
|------------------------------------|---|------------------|-----------------------------|---------------------------------|
| Campus Type | Address | Location* | Campus Area in Acres | Built up Area in sq.mts. |
| Main campus area | Civil Road Opposite Mini Secretariat Rohtak | Urban | 19.17983 | 8.630897 |

2.2 ACADEMIC INFORMATION

| Details of Programmes Offered by the College (Give Data for Current Academic year) | | | | | | |
|---|---------------------------------|---------------------------|----------------------------|------------------------------|----------------------------|--------------------------------|
| Programme Level | Name of Programme/Course | Duration in Months | Entry Qualification | Medium of Instruction | Sanctioned Strength | No.of Students Admitted |
| UG | BBA,Commerce | 36 | SENIOR SECONDARY | English | 60 | 52 |
| UG | BCom,Commerce | 36 | SENIOR SECONDARY | English,Hindi | 60 | 54 |
| UG | BCom,Commerce | 36 | SENIOR SECONDARY | English,Hindi | 360 | 278 |
| UG | BCA,Computer Science | 36 | SENIOR SECONDARY | English | 180 | 101 |
| UG | BSc,Science | 36 | SENIOR SECONDARY | English | 440 | 411 |
| UG | BSc,Science | 36 | SENIOR SECONDARY | English | 80 | 72 |
| UG | BSc,Science | 36 | SENIOR SECONDARY | English | 40 | 30 |
| UG | BSc,Science | 36 | SENIOR SECONDARY | English | 60 | 53 |
| UG | BA,Arts | 36 | SENIOR SECONDARY | English,Hindi | 80 | 71 |
| UG | BA,Arts | 36 | SENIOR SECONDARY | Hindi | 60 | 60 |
| UG | BA,Arts | 36 | SENIOR SECONDARY | English | 80 | 76 |
| UG | BA,Arts | 36 | SENIOR SECONDARY | English,Hindi | 720 | 711 |

| | | | | | | |
|---|------------------------|----|------------------|---------------|----|----|
| UG | BA,Arts | 36 | SENIOR SECONDARY | English,Hindi | 60 | 59 |
| PG | MCom,Commerce | 24 | GRADUATION | English,Hindi | 60 | 60 |
| PG | MA,Economics | 24 | GRADUATION | English,Hindi | 60 | 0 |
| PG | MA,Hindi | 24 | GRADUATION | Hindi | 60 | 60 |
| PG | MA,History | 24 | GRADUATION | English,Hindi | 60 | 60 |
| PG | MSc,Computer Science | 24 | GRADUATION | English | 60 | 53 |
| PG | MA,Geography | 24 | GRADUATION | English,Hindi | 40 | 39 |
| PG Diploma recognised by statutory authority including university | PGDCA,Computer Science | 12 | GRADUATION | English | 30 | 10 |

Position Details of Faculty & Staff in the College

| Teaching Faculty | | | | | | | | | | | | |
|---|-----------|--------|--------|-------|---------------------|--------|--------|-------|---------------------|--------|--------|-------|
| | Professor | | | | Associate Professor | | | | Assistant Professor | | | |
| | Male | Female | Others | Total | Male | Female | Others | Total | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | 0 | | | | 43 | | | | 104 | | | |
| Recruited | 0 | 0 | 0 | 0 | 10 | 33 | 0 | 43 | 19 | 63 | 0 | 82 |
| Yet to Recruit | 0 | | | | 0 | | | | 22 | | | |
| Sanctioned by the Management/Society or Other Authorized Bodies | 0 | | | | 0 | | | | 0 | | | |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Yet to Recruit | 0 | | | | 0 | | | | 0 | | | |

| Non-Teaching Staff | | | | |
|---|-------------|---------------|---------------|--------------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 76 |
| Recruited | 18 | 8 | 0 | 26 |
| Yet to Recruit | | | | 50 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

| Technical Staff | | | | |
|---|-------------|---------------|---------------|--------------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

Qualification Details of the Teaching Staff

| Permanent Teachers | | | | | | | | | | |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt/ LLD/DM/MCH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 6 | 20 | 0 | 8 | 21 | 0 | 55 |
| M.Phil. | 0 | 0 | 0 | 4 | 7 | 0 | 3 | 5 | 0 | 19 |
| PG | 0 | 0 | 0 | 0 | 6 | 0 | 8 | 37 | 0 | 51 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Temporary Teachers | | | | | | | | | | |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt/ LLD/DM/MCH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 36 | 0 | 37 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6 | 0 | 6 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 6 | 44 | 0 | 50 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Part Time Teachers | | | | | | | | | | |
|------------------------------|------------------|---------------|---------------|----------------------------|---------------|---------------|----------------------------|---------------|---------------|--------------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | Total |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | |
| D.sc/D.Litt/LLD/DM/MCH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Details of Visting/Guest Faculties | | | | |
|---|-------------|---------------|---------------|--------------|
| Number of Visiting/Guest Faculty engaged with the college? | Male | Female | Others | Total |
| | | 0 | 0 | 0 |

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

| Programme | | From the State Where College is Located | From Other States of India | NRI Students | Foreign Students | Total |
|--|--------|---|-------------------------------|--------------|---------------------|-------|
| UG | Male | 0 | 0 | 0 | 0 | 0 |
| | Female | 5811 | 21 | 0 | 0 | 5832 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| PG | Male | 0 | 0 | 0 | 0 | 0 |
| | Female | 521 | 2 | 0 | 0 | 523 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| PG Diploma recognised by statutory authority including university | Male | 0 | 0 | 0 | 0 | 0 |
| | Female | 10 | 0 | 0 | 0 | 10 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| Certificate / Awareness | Male | 0 | 0 | 0 | 0 | 0 |
| | Female | 0 | 0 | 0 | 0 | 0 |
| | Others | 0 | 0 | 0 | 0 | 0 |

| Provide the Following Details of Students admitted to the College During the last four Academic Years | | | | | |
|--|--------|---------------|---------------|---------------|---------------|
| Programme | | Year 1 | Year 2 | Year 3 | Year 4 |
| SC | Male | 0 | 0 | 0 | 0 |
| | Female | 400 | 461 | 393 | 440 |
| | Others | 0 | 0 | 0 | 0 |
| ST | Male | 0 | 0 | 0 | 0 |
| | Female | 0 | 0 | 0 | 0 |
| | Others | 0 | 0 | 0 | 0 |
| OBC | Male | 0 | 0 | 0 | 0 |
| | Female | 487 | 552 | 512 | 536 |
| | Others | 0 | 0 | 0 | 0 |
| General | Male | 0 | 0 | 0 | 0 |
| | Female | 1431 | 1394 | 1467 | 1172 |
| | Others | 0 | 0 | 0 | 0 |
| Others | Male | 0 | 0 | 0 | 0 |
| | Female | 2 | 1 | 3 | 162 |
| | Others | 0 | 0 | 0 | 0 |
| Total | | 2320 | 2408 | 2375 | 2310 |

Institutional preparedness for NEP

| | |
|--|---|
| <p>1. Multidisciplinary/interdisciplinary:</p> | <p>We have a strong belief that providing the holistic academic growth among students, proposed Inter-disciplinary curriculum will give freedom to the students to choose their preferred options from the range of programs offered. Being an affiliated college, our course structure and the content for the pedagogical transaction is designed by the parent university as per the UGC guidelines. Furthermore, we have to follow a road map or guidelines prepared and provided by the State Government. Our top leadership is carving out the way for the fruitful implementation of multidisciplinary and interdisciplinary education which will definitely enable our students to develop the skills required in</p> |
|--|---|

| | |
|---|---|
| | <p>21st century. While we will get more clarity in coming months on how the multidisciplinary and interdisciplinary approach to education being proposed in the policy shape-up, we welcome the change and ready to implement in our college. Prime Minister Shri Narendra Modi inaugurating a three-day Akhil Bhartiya Shiksha Samagam on implementation of the National Education Policy (NEP) in Varanasi, said the educational system should not only prepare degree holder youth but also ensure that all the human resources necessary for the country's progress is available. "Our youth should be skilled, confident, practical and calculative, education policy is preparing the ground for this," We also believe that our girls should have a sense of self-worth; their right to have and to determine choices; their right to have access to opportunities and resources; their right to have the power to control their own lives, both within and outside the home; and their ability to influence the direction of social change to create a more just social and economic order, nationally and internationally. We are looking forward towards "Gender Inclusion Fund of National Education Policy (NEP)-2020 to provide quality and equitable education for all girls and a record participation rate in higher education, decrease gender gaps at all levels, practice gender equity and inclusion in society, and improve the leadership capacity of girls through positive civil dialogues.</p> |
| <p>2. Academic bank of credits (ABC):</p> | <p>The institution's preparedness in the implementation of Academic Bank of Credits depends upon the guidelines of the affiliated university and Department of Higher Education, Haryana. Taking a step towards ensuring successful implementation of the National Education Policy (NEP) 2020 in the State by the year 2025, Haryana Chief Minister Shri Manohar Lal Khattar on July 29, 2021, formally launched NEP 2020. Recently Department of Higher Education, Haryana has constituted high-level committees to advise, facilitate, innovate, implement and monitor NEP 2020 in Haryana. While we get more clarity in the coming months on how the academic bank of credits being proposed in the policy shape up, we welcome the change in the mindset of policymakers, which should help to create a framework for the country to take advantage of its demographic dividend. Hopefully, we are expecting that this</p> |

| | |
|--|--|
| | historic policy on education will yield positive results. |
| 3. Skill development: | <p>Keeping in view the growing demand for skilled work force in both public and private sector, Higher education institutions are framing their curriculum accordingly. Over the past few years, educationists have introduced many skill-oriented courses in the curriculum. The need of the hour is to produce young generation obtaining degrees in their choice of subjects and additional skill courses that will help them to start their entrepreneurship after leaving the college. In this way a graduate from the college will become a job provider rather than a job seeker. Our college is ready to adopt the same vision and follow the curriculum of the parent university in letter and spirit. Proper synergy is the need between skill development and industry and to vocationalise the education with mainstream education with earned credits in a phased manner. The institutional preparedness reflects clearly as IQAC of this college organized a webinar on National Education Policy [NEP 2020] where in Dr Markanday Ahuja, Vice Chancellor, Gurugram University enlightened and apprised us and faculty all across the country of the salient features of NEP 2020.</p> |
| 4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): | <p>Currently, the college ensures appropriate integration of Indian knowledge system by offering MIL (Modern Indian Languages) and core courses as per the university scheme set up by the parent university. Languages Hindi, English and Sanskrit are offered to students as core subjects along with generic electives and skills. Subjects like Political science, History, Fine Arts, Music are also offered to inculcate a sense of national integration, love for art, culture and the civic sense among the student community. Whereas the subject sociology taken by our students reflects the socio-culture setup of Indian society. Teaching these courses through online mode during the COVID pandemic was offered smoothly by the college. Infrastructure is available in the college to offer these courses through online mode when the need arises.</p> |
| 5. Focus on Outcome based education (OBE): | <p>Our college offers programmes with a number of courses. Programmes include Bachelors in Arts, Bachelors in Commerce, Bachelors in Computer Applications and Bachelors in Sciences. After</p> |

| | |
|---|--|
| | <p>completion of their choice of programme, a student is expected to have: 1. Social, Historical, Economical, ideological and philosophical tradition and thinking. 2. The programmes also empower the graduates to appear in various competitive examinations or go for higher studies of their choice. 3. Ignited minds, enough to think and act over the solution of various issues prevailing in society to make this world a better place to live. 4. To develop scientific temper and approach among science students. 5. Qualities of scientific observation, precision, analytical mind, logical thinking, clarity of thought and expression, systematic approach, qualitative and quantitative decision making. 6. Trains the learners to extract information, formulate and solve problems in a systematic and logical manner. 7. B.Com graduates should be able to obtain basic knowledge and skills for doing business and viable activities of their choice. 8. B.Com programme also empowers the graduates to appear for various competitive exams or choose a profession of their choice. 9. Also acquires knowledge in the field of management accounting, corporate accounting, statistical and mathematical techniques and related business laws. The student learning outcome should be defined in terms of knowledge skills understanding values and employability. This institution, being affiliated with the parent university follows the guidelines as and when directed.</p> |
| 6. Distance education/online education: | <p>The pandemic has opened our eyes to new opportunities for teachers to enable an inclusive techno-friendly platform to teach remotely, online and hybrid learning irrespective of the degree of the sophistication of the educational environment. Considering the pivotal role of instructors in building the social fabric of the globe and the lessons of preparedness that the pandemic brought for us, gubernatorial initiatives to equip the teachers both in rural and urban areas with upgraded technology and the infrastructure supporting the smooth operation of classroom environment for further crisis situations or otherwise is a must. This institution has successfully trained and prepared its faculty during COVID-19 pandemic situations for the teaching-learning process through different online modes. The whole college campus is WiFi enabled with digitally interactive panels installed in classrooms and hence no</p> |

hindrance /obstacle in online education. The department of higher education is striving hard to make available all such types of e-content prepared by faculty members to all students through online mode to meet future challenges.

NAAC

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|--------------------------------------|---------|-------------------------------|---------|---------|
| 670 | 676 | 682 | 686 | 686 |
| File Description | | Document | | |
| Institutional data prescribed format | | View Document | | |

1.2

Number of programs offered year-wise for last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 19 | 19 | 19 | 20 | 20 |

2 Students

2.1

Number of students year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---------|-------------------------------|---------|---------|
| 6365 | 6392 | 6607 | 6339 | 6010 |
| File Description | | Document | | |
| Institutional data in prescribed format | | View Document | | |

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 1190 | 1190 | 1079 | 1096 | 1314 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

2.3

Number of outgoing / final year students year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 2137 | 2080 | 2312 | 1904 | 1672 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 218 | 224 | 231 | 191 | 62 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

3.2

Number of sanctioned posts year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 147 | 140 | 135 | 135 | 135 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 58

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 40.71 | 168.62 | 160.14 | 424.14 | 275.87 |

4.3

Number of Computers

Response: 203

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college emphasises on providing quality education and ensures effective curriculum delivery. The institute pursues the curriculum provided by the affiliating university i.e. MDU, Rohtak and aims at holistic development of students. Faculty members from the college have been nominated as members of Board of Studies and worked in curriculum forming committees of the university. The curriculum taught inculcates human values in students and sensitizes them towards environmental and gender issues. The institution ensures effective curriculum delivery through a well-planned system.

ACADEMIC CALENDER

- It is provided by the affiliating university at the commencement of every session.
- The college streamlines its academic process by preparing its own schedule of activities accordingly.

TIME-TABLE COMMITTEE

- The Time-Table committee prepares the over-all time-table of the college.
- All the departments make their own time-tables as well which are duly displayed on the college website and notice boards.

LESSON PLAN

- Faculty members prepare lesson plans for their respective subjects to ensure effective delivery of the curriculum.

TEACHING AIDS:

- Besides the traditional chalk and board, the faculty members also use charts, maps, models etc.
- Quiz, group- discussion, educational field trips and excursions are also organized.
- Role- play and case studies focus on the practical application of knowledge.
- Smart boards and PPTs are used to deliver lectures.
- To tackle the situation actuated by Covid-19 the faculty members made sure the continuity of teaching-learning process through online platforms like google meet, Whatsapp, youtube etc. Students were also provided with e-content.

LABORATORIES

- The college maintains well-equipped laboratories to cater to the needs of the students.

- Practical exams are conducted and students prepare manuals.
- Field work and Project Work are also conducted by different departments.
-

LIBRARY

- The college has a well-maintained library with adequate number of books.
- Students get books issued on the days assigned to their respective classes.
- Ample number of magazines and daily newspapers are available for the students to peruse.
- Record is maintained by the library.

ASSESSMENT OF ATTAINMENT OF LEARNING OBJECTIVES

- Formative assessment is done to assess the level of learning of the students.
- Extra classes are conducted for slow learners.
- Students prepare assignments and give presentations.
- Internal assessment is done on the basis of tests and assignments.
- Final assessment is done through university examinations.

TEACHER SUPPORT

- The college assures faculty development by encouraging the members to participate in orientation, refresher programmes and workshops.
- Faculty members also participate in workshops related to curriculum development.

FEEDBACK

- The college takes feedback from students, parents and faculty members.
- The college assesses its performance and improves in requisite areas after analyzing the feedback.

MENTOR-MENTEE SYSTEM

- Small group of students is allotted to individual faculty members.
- Various academic and other issues are addressed and resolved through these groups.

Hence, the institute makes every effort to groom the students thus empowering and capacitating them to deal with the challenging future.

| File Description | Document |
|---------------------------------|-------------------------------|
| Upload Additional information | View Document |
| Link for Additional information | View Document |

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE**Response:**

It is the continuous endeavour of the college to provide quality education to the students. The affiliating university provides academic calendar at the beginning of every session which clearly delineates a schedule for teaching, examination, semester break and vacations and it is strictly followed by the college to ensure smooth and efficient functioning of its teaching and administrative process. The college adheres to this calendar and plans its activities accordingly.

- For smooth implementation of academic calendar, the teachers prepare their schedule of teaching, class tests and assignments in accordance with their allotted time table and the students are informed well in time about the deadline for submission of assignment, dates for class tests and presentations etc.
- The Mentor-Mentee period is specially created to supplement the students with extra-curricular support.
- The college calendar is a testament of different arenas in which our students contribute enthusiastically and excel. It provides a space for college events like annual sports meet, Chingari: The Talent Hunt, Rasmanjari: The Cultural Fest hence providing balanced education with all round development of students.
- The college follows a transparent admission process taking in students from different social and economic backgrounds.
- Teaching of odd semester extends from mid- July to November and that of even semester from January to April.
- Lesson plans are prepared, submitted and displayed at the commencement of the session.
- Two days for the orientation of first year students are allocated at the beginning of the session in which the Principal welcomes and motivates the newly admitted students. They are also introduced to the faculty members and acquainted with different subject societies, NSS, NCC, scholarships etc.
- The Principal conducts staff meeting at the beginning of the session in July and further as and when required during the session.
- Important National days like Independence day, Republic day, Women's day, Voters' day etc. are celebrated on their respective days.
- Science exhibition is organised in every session.
- Subject societies also conduct activities to increase the involvement of the students in the campus and provide them with opportunities to develop various skills.
- NSS Camps are organised in every session to inculcate in students discipline, sportsmanship and a sense of service towards the society.
- Practical exams are usually held after theory exams according to the schedule provided by the affiliating university.
- Continuous Internal Evaluation is carried out throughout the year so that learning remains a constant exercise. For this purpose, a formative assessment process in the form of internal assessment is followed as per the university guidelines. The assessment is done on the basis of attendance, performance in class tests, submission of two assignments well in time and active participation during class. This motivates the students to attend classes regularly, remain attentive and engaged in learning continuously throughout the session.

| File Description | Document |
|---------------------------------|-------------------------------|
| Upload Additional information | View Document |
| Link for Additional information | View Document |

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |
| Link for Additional information | View Document |

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 26.32

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 5

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |
| Link for Additional information | View Document |

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 5

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

| | | | | |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 1 | 1 | 1 | 1 | 1 |

| File Description | Document |
|---|-------------------------------|
| List of Add on /Certificate programs | View Document |
| Brochure or any other document relating to Add on /Certificate programs | View Document |
| Any additional information | View Document |

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 21.57

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 1277 | 1274 | 1378 | 1351 | 1543 |

| File Description | Document |
|---|-------------------------------|
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View Document |
| Any additional information | View Document |

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The institute tries to produce humane, professionally ethical, gender sensitized and environmentally conscious students through effective delivery of the syllabus provided by the affiliating university i.e. M.D.U. Rohtak. Different papers of the syllabus cater to relevant issues and help in preparing students for the challenges before us.

PROFESSIONAL ETHICS:

In a world of cut throat competition students need to be made aware about ethics to be observed in their professional life. Several papers in courses like B.Com. and M.A. Geography help in developing such ethics. Psychological testing and Clinical Psychology provide information about ethical behaviour to be observed while dealing with clients. Business Ethics and Organisational Behaviour are taught in Commerce stream. Research Methodology in Geography explains intellectual property rights and avoiding plagiarism while carrying out research.

HUMAN VALUES:

Formal educational institutes have to play a big role to tackle the moral crisis before humanity. Thus several papers are introduced in the syllabus to instill moral values in the students. The whole syllabi of English, Hindi and Sanskrit serves this purpose because literature aims at inculcating human values in readers. Preachings of Bhakti and Sufi saints are introduced in papers of History. Problems faced by the marginalized sections of the society are discussed in Geography. Human values is the focus of the paper Human Rights and Values taught in BBA.

GENDER:

Different papers of English, Hindi and Sanskrit are dedicated to the problems faced by women in society, contribution of women in literature, how they are portrayed in literature and role of eminent feminists in gaining equal rights for women. Issues of power and gender and how it affects women are treated in different papers of Sociology. Women Empowerment taught in Home Science deals with status of Indian Women and different trends in Women's movements. Social Geography educates about issues of sex ratio, female literacy, women health, women empowerment and employment. Society and Culture of India I, II, III familiarise students with social reforms aimed at the upliftment of women such as banning of sati, widow remarriage, etc. besides focussing on women education and property rights. Business Ethics throws light on issues of gender sensitization, gender equality, gender roles and gender differentiation.

ENVIRONMENT:

The paper Developmental Economics explores issues of rising population and how development affects environment, sustainable development, pollution and legislations meant for the protection of environment. Most papers of Geography enlighten students about the importance of the judicious use and conservation of resources, different disasters and man-environment relationship. The paper Economic History of India sheds light on the condition of environment during colonial period. Environmental Studies taught in BBA handles similar issues and provides information about various legislations for the conservation of environment. Composition of ecology, man -environment relationship, pollution and conservation of flora and fauna are dealt with in paper Ecology taught in Botany and Zoology. Open elective courses like Environmental Issues and Disaster Management solely focus on environment, our role to protect it and tackling different natural and man-made disasters.

| File Description | Document |
|---|-------------------------------|
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View Document |
| Any additional information | View Document |

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 2.62

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 18 | 18 | 18 | 18 | 17 |

| File Description | Document |
|---|-------------------------------|
| Programme / Curriculum/ Syllabus of the courses | View Document |
| MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship | View Document |
| Any additional information | View Document |

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 10.76

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 685

| File Description | Document |
|---|-------------------------------|
| List of programmes and number of students undertaking project work/field work/ /internships | View Document |
| Any additional information | View Document |

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: C. Any 2 of the above

| File Description | Document |
|-------------------------------------|-------------------------------|
| Any additional information (Upload) | View Document |
| URL for stakeholder feedback report | View Document |

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: C. Feedback collected and analysed

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |
| URL for feedback report | View Document |

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 94.28

2.1.1.1 Number of students admitted year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 2310 | 2375 | 2408 | 2320 | 2590 |

2.1.1.2 Number of sanctioned seats year wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 2530 | 2530 | 2530 | 2570 | 2570 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 86.33

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 1138 | 908 | 1014 | 889 | 1112 |

| File Description | Document |
|---|-------------------------------|
| Average percentage of seats filled against seats reserved | View Document |
| Any additional information | View Document |

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The students of GPGCW, Rohtak come from diverse backgrounds and display different learning abilities. A slow learner is one who cannot learn at an average rate from the instructional resources, texts, workbooks, and learning materials that are designed for the majority of students in the classroom. Our faculty is very well versed to build up confidence among these learners and make them believe that they are no less than others.

Classroom Pedagogy:

- Slow and Advanced learners are identified through Continuous Internal evaluation and class participation.
- In order to provide suitable learning opportunities, the content is delivered through audio, visual and text form. Teachers promote the activities like discussions, quizzes, tests and projects to increase their receptive, reflective and retention abilities.
- Teachers motivate interaction and participation in class by giving opportunities to students to take initiatives and make decisions.
- Counseling and Mentor-Mentee programs are put in place to ensure maximum inclusivity and boost the academic performance of students.
- One-to-One interaction with Mentors and Mentees beyond class hours has been very effective in dealing with the concerns of both the slow and advanced learners.
- The advanced learners are given more challenging projects, writing articles, graded assessments and engaged with advanced topics beyond the syllabus to chisel their potential.

Beyond the classroom:

- The College offers Seminars, Conferences, Lectures, Projects, Interactive Sessions, Industrial Visits and Excursions.
- The students are also encouraged to showcase their latent talents through extra-curricular activities facilitated by various societies working in the Institute to bring out the best hidden inside of the students
- Since the Academic session 2019-20, an initiative by DGHE, Panchkula, Haryana 'UDAAN' has been designed and offered to all the students on public domains, which has been especially beneficial for the slow learners to develop communication skills and build confidence.
- The faculty has been available and accessible through MS Teams, Google Classroom, Whatsapp, E-Mails, Direct Messages and Voice Calls. Special Online sessions have been continuously conducted for the slow learners to address their concerns and supplement online teaching.

Strategies for Slow Learners:

- Our faculty frequently varies their Instructional Technique switching from lecture to

discussion. They also incorporate Individualized Learning Materials, Re-teaching the content and providing Programmed Notes often are effective in remediation of basic skills of slow learners.

- Another very chief concern is to engage the fast learners after they finish their assigned task as it is of utmost importance that the fast learners have something to do in order to channelize their energy while the teacher is busy with the slow learners. For this they are delegated to assist and guide their slow learner friends.

In brief, to manage the students of different categories, our faculty is trained to be very patient and good planners, who can demonstrate love and affection for the slow learners as well as keep the fast learners interested in the classroom.

| File Description | Document |
|--------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Past link for additional Information | View Document |

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 29:1

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Keeping in view the rural background of the students as most of them come from villages, the college, since 1959 has been imparting quality education to its students. Our mission is to build an environment of excellence and produce successful, dutiful and civilized citizens. Our endeavor is to make the college a centre of excellence, a prominent educational hub that works towards the overall progress of the society by enabling the young minds of the nation to achieve what they desire and what they deserve. Taking into consideration the diversity of students and their knowledge and language, there is flexibility in the medium of instruction in both Hindi and English, at the under graduation as well as post-graduation levels. GPGCW, Rohtak has been constantly working towards a shift from a teaching culture to a learning culture. The institution provides a thought-provoking space, which facilitates the spark to learn, unlearn and relearn, by adopting new and practical pedagogies that are collaborative and learner-centric.

- The teachers integrate hands-on experience through Group activities, Group discussions and connecting the syllabus to everyday examples, along with the conventional pedagogy.
- The teaching-learning process is augmented by presentations, discussions, debates, assignments, interactions with experts, and industrial professionals and tutorials, workshops, and college/National level seminars.
- Arrangements are also made by the College for the students to go on industrial visits and educational tours at village Lahli, District Rohtak etc. where they can get hands-on experience. Case studies and micro-projects enable the students to critically reflect on the curriculum content and adopt a problem-solving attitude.
- Teachers use ICT-enabled Smart Classrooms with Projectors, Wi-Fi connectivity to amplify experiential learning. ICT tools and applications are employed to solve problems in Mathematics, Statistics, Computer Science and Commerce through appropriate software and programming skills, like Tally and SPSS.
- During COVID-19 pandemic period, the College has adopted Google as the platform for online teaching, facilitating enriched teacher-student interactive interfaces. Other virtual platforms like Google Classroom, MS Teams, YouTube, Whatsapp and WebEx etc. have helped to incorporate the model of the flipped classroom and blended learning.
- Departmental societies, Festivals, Extracurricular Activities, Extension lectures and Outreach programs generate a space for the students to practically apply their classroom knowledge in the larger society.
- The College emphasizes inter-disciplinary and multi-dimensional approaches to equip the students to communicate and collaborate across diverse cultures in a globalized world.
- The College has a vibrant Placement Cell which consistently creates programmes for experiential and creative learning processes to enable an increasing number of students to get better placements in the contemporary job markets.

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Link for additional information | View Document |

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Teachers of the GPGCW, Rohtak use advanced technology and tools in their classrooms for a clear understanding of subjects. Teachers have the expertise and abilities to assist all students in achieving high academic standards by utilising new digital tools. The college features a Wi-Fi-equipped campus, allowing teachers and students to stay connected while learning and imparting current information. To aid in the E-learning process, the college has ICT-Enabled classrooms with projectors. Scanners and Printers are available in Labs, HOD rooms, and prominent places.

The “Swayam Prabha” and “E-Pathshala” are the initiatives of the Ministry of Education, Government of India, to promote self-learning among students and faculties. “UDAAN” is an initiative of the Department of Higher Education, Haryana, which deliver online lectures by motivational speakers for the welfare of

students. The “Study @Home” facility provided by the DGHE, Haryana, enables students to get the online study material just by clicking on the TV screen with the name of the course of students’ choice. Moreover, The DGHE has initiated the “Drishtikon,” a digital magazine that provides information about different schemes of DGHE for the welfare of the students. The DGHE, Haryana, has devised a DRISHTI program (Digital Revolution in Information Studies in Haryana for Transformation and Innovation) to boost digital and E-learning in all colleges. The college has implemented the LMS (Learning Management System), which is an online system or software used to plan, execute, and assess a specific learning process. The LMS is used in E-Learning programs and helps in administration, documentation, tracking, and recording. The Higher Education Department of HARYANA has launched Shiksha Setu Mobile App for students. This App contains all the details regarding attendances, assignments, recorded lectures, notes etc.

The college has well-equipped computer labs. The faculty members take practical classes for the practical-based courses. Specific courses like computer science, Math, Commerce, Physics and Geography have practical components that necessitate the use of computer laboratories. The Commerce Department uses Tally and SPSS software, the Maths Department uses MATLAB and Turbo C compiler, the Geography Department uses GIS software, the Computer Sciences Department uses MS office, JAVA, Oracle SQL, Visual Studio .NET, and Turbo C compiler, and the Physics Department uses FORTRAN software for enhancing the practical knowledge of the students. The faculty members are using the IT-Enabled Learning tools such as PPT, Video Clippings, Audio System, and Online Sources to expose the students to advanced knowledge and practical learning. Teachers efficiently took online lectures on Google Meet, Zoom, Microsoft Teams, etc. during COVID -19. FDPs are conducted to enable/familiarise the teachers with these online platforms. Teachers share reading materials, short notes over different media like Google Classroom, E-Mail, WhatsApp, etc. The college Library is equipped with SOUL software to manage the records of books. Teachers most often use ICTs for lesson plan development, basic information searches on the Internet, Record keeping, etc.

| File Description | Document |
|---|-------------------------------|
| Upload any additional information | View Document |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View Document |

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 37:1

2.3.3.1 Number of mentors

Response: 173

| File Description | Document |
|---|-------------------------------|
| Upload year wise, number of students enrolled and full time teachers on roll. | View Document |
| mentor/mentee ratio | View Document |
| Circulars pertaining to assigning mentors to mentees | View Document |

2.4 Teacher Profile and Quality

| 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years | |
|--|-------------------------------|
| Response: 133.36 | |
| File Description | Document |
| Year wise full time teachers and sanctioned posts for 5years(Data Template) | View Document |
| List of the faculty members authenticated by the Head of HEI | View Document |

| 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count) | | | | |
|---|-------------------------------|---------|---------|---------|
| Response: 32.86 | | | | |
| 2.4.2.1 Number of full time teachers with <i>Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.</i> year wise during the last five years | | | | |
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 92 | 75 | 66 | 50 | 21 |
| File Description | Document | | | |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template) | View Document | | | |
| Any additional information | View Document | | | |

| 2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years) |
|--|
| |

Response: 7.74

2.4.3.1 Total experience of full-time teachers

Response: 1688

| File Description | Document |
|---|-------------------------------|
| List of Teachers including their PAN, designation, dept and experience details(Data Template) | View Document |
| Any additional information | View Document |

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Govt. P.G College for Women, Rohtak is affiliated to Maharshi Dayanand University, Rohtak. The College follows the guidelines issued from time to time by the University for award of Internal Assessment. The breakup of Internal Assessment as prescribed by the University is as follows:

1. 25% for Attendance
2. 25% for Assignments/Presentation (better of two)
3. 50% for Class Test

The marks for attendance are awarded to the students based upon the following criteria (in case the internal assessment is of 20 marks):

1. Less than 65 % attendance – 0 Marks
2. Upto 70 % attendance – 2 Marks
3. Upto 75 % attendance – 3 Marks
4. Upto 80 % attendance – 4 Marks
5. Above 80 % attendance – 5 Marks

- During the Orientation session and introductory classes, students are informed about the Academic Policy of the College. Teachers ensure that the students are aware of the Internal Assessment Evaluation Criteria. It is discussed with them in detail to enhance transparency and rigor with a view to focus on individual and original work. The criterion is objective and transparent being devoid of any biases on the part of the teacher.
- Students are well informed in advance that independent learning, original thinking and new ideas will be given additional points. Students are encouraged to prepare different topics related to the syllabus for the presentation. The schedule for class tests and submission of assignments is announced among the students well in advance. Assignments and tests are regularly conducted and students are given more than one opportunity to improve their competence and performance.
- A variety of techniques and methods such as MCQs, Quiz, Group Discussion and Classroom

presentations are employed on a continuous basis before semester-end examinations held by the University.

- The grievance related to Internal Assessment is primarily resolved by the concerned subject teacher. The class tests and assignments are shown to the students in class after its evaluation. The attendance of individual students also remains open in class for inspection by the students. The class test is evaluated in presence of the student to solve the grievance related to evaluation of the class test. The presentation is evaluated on the basis of the nature of presentation, selection of the topic and language competency. If the grievance is not resolved by the concerned subject teacher then the student can also make an appeal to the HOD of the concerned department.
- Students are given the opportunity to improve upon their performance through re-tests and one to one discussion in tutorials. Students are also encouraged to apply the theoretical concepts taught in class to real life situations/problems through assignments etc.
- The students are constantly encouraged to discuss the topics of internal assessment with their concerned teachers and every sort of academic help such as availability of material, books etc. pertaining to the topic are provided to the students by the teachers.

| File Description | Document |
|---------------------------------|-------------------------------|
| Any additional information | View Document |
| Link for additional information | View Document |

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

Govt. P.G College for Women, Rohtak is affiliated to Maharshi Dayanand University, Rohtak. The College follows the guidelines issued by the University for award of Internal Assessment and for Conduct of External/Final Examination. Presently, the semester system is applicable for all the courses offered by the College. Internal assessment is provided by the concerned subject teacher on the basis of Attendance, Class Test and Assignment/Presentation given by the students. The internal assessments are awarded on the basis of two assignments during the Covid-19 period. Awareness is made among students through an Orientation programme held at the beginning of the academic year apprising them of the syllabus and internal assessment process. The concerned class teachers also provide the information regarding the award of internal assessment and syllabus in introductory class after the start of the session.

For Grievances related to Internal/External Examination

- The details of Examination forms in the form of RR/CR are circulated among the students through Whats App groups and College Web Portal for verification and rectification of errors in various fields before its finalisation. The errors reported by students are corrected immediately. Any error reported by students even after finalisation of data is also got corrected from the University on urgent basis.
- The grievance related to Internal Assessment is primarily resolved by the concerned subject teacher.

- The class tests and assignments are shown to the students in class after its evaluation. The class test is re-evaluated in presence of the student to solve the grievance related to evaluation of the class test.
- If the grievance is not resolved by the concerned subject teacher then the student can also make an appeal to the HOD of the concerned department.
- The Practical examinations are conducted in the time frame provided by the University. The External examiners are appointed from the Panel List provided by the University as far as possible. The final semester examinations are conducted as per the date sheet provided by the University and the instructions issued by the University are followed for conduct of examination. Students are informed of the schedule of Theory /practical examinations timely through WhatsApp group, College Website and on Display Boards.
- Immediate action has been taken by the College for resolution of common problems e.g. non-receipt of Roll Number slip, Withholding of results, Question paper related issues, Correction in Name, Father's name and DOB etc. in mark sheets/degree.
- The Online examination related grievances of students during COVID-19 period were resolved in a transparent and time bound manner as per University guidelines.
- The External examinations are conducted in a transparent manner. If the students indulge in any kind of malpractice, severe action has been taken after discussing the matter with the Chief Superintendent of Examination Centre.

Hence, the College employs an efficient system to ensure transparency to deal with grievances of the students related to Internal/External Examination.

| File Description | Document |
|---------------------------------|-------------------------------|
| Any additional information | View Document |
| Link for additional information | View Document |

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

As a constituent institution of the Maharshi Dayanand University, Rohtak, GPGCW, Rohtak follows the guidelines and norms of the University with respect to offered programmes and course curriculum/syllabus.

- The Learning Outcomes-based Curriculum Framework (LOCF) is intended with targeted learning outcomes for each course/subject to suit the present-day needs of the students in terms of securing their path towards higher studies or a terminal degree guiding students towards career choices.
- The learning outcomes of each paper are mentioned in the syllabus and are available on the University Website.
- The learning objectives are communicated through various means such as the college website,

Principal's address to students and parents, Alumni meets, and dissemination in the classroom by concerned staff. The College provides the link on the website to the University syllabus and guidelines, clearly stating the outcomes of each programme and course.

- The syllabus, the course outcomes, and the credits allotted to each paper are communicated during the Orientation Programmes to the first-year students.
- The students are also made familiar with programme outcomes through workshops, seminars, college notice boards etc.
- Teachers are also well communicated about the outcomes. The college deputed teachers for workshops, seminars, conferences and FDPs to enrich them to attain the outcomes while teaching learning in the classes.
- Successful Alumni students are also invited to interact with both students and teachers at specific events and meetings where they share how their individual course shaped their careers thus helping existing students align better with the specified course.
- The Programme Specific Outcomes are closely related to the content of the syllabus and may vary as per the subject. Teachers design Lesson Plans for all the courses/subjects at the beginning of each semester to ensure learning outcomes, which are inherent in every syllabus.
- The students are not only communicated the course outcome in the classroom but also made to experience them through participation and organizing of co-curricular and extracurricular activities. Every department plans and conducts all activities in light of the programme outcomes and course outcomes.
- The feedback obtained from students on the teaching-learning process helps to understand the expected learning outcomes.
- The Lesson Plans and Self-Evaluation Document of each teacher is submitted to the Internal Quality Assurance Cell (IQAC). On the basis of the quality inputs of the IQAC, the teachers are advised to communicate to their parent departments for the required updation and changes to the existing programme and course outcomes to make it the further enriching for the students. The College has eleven members in the Academic Council, the supreme Decision-Making body of the College.

| File Description | Document |
|---|-------------------------------|
| Upload COs for all Programmes (exemplars from Glossary) | View Document |
| Upload any additional information | View Document |
| Past link for Additional information | View Document |

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The college is affiliated to Maharshi Dayanand University, Rohtak and follows a strictly designed curriculum. The learning outcomes of each course are inbuilt into the prescribed syllabi. For successful outcomes, the college updates its website regularly with notifications and important circulars/revised notices sent by the University.

Evaluation Process:

- The Programme Specific outcomes are assessed with the help of COs of the relevant programme through the direct evaluation process. It is provided through University Examinations, Class Tests, Assignments, Sessional etc. The teachers employ different mechanisms and strategies for regular classes and Mentor-Mentee systems.
- The faculty records the performance of each student throughout the year.
- Students under the University Examinations are evaluated by 80% of total marks, and 20% marks as internal assessment by the Institution.
- The faculty members are also encouraged to update their subject knowledge and keep pace with changing scenarios in teaching methodology and enhance their imparting of knowledge by pursuing higher studies, participating in faculty development programs, seminars, workshops, conferences and curriculum meetings, regularly organized by various institutions/universities at State, National and International levels.
- The College periodically keeps a record of completion of academic courses and co-curricular events taking place within the Institution. The conducting of classes is planned at the beginning of each semester in the departmental meetings, wherein HODs establish a time frame for preparation of courses outline and Lesson Plans for each subject in tune with the academic calendar.
- The focus of the POs and COs has been maintained even when the classes have transited to the online mode. Talks, discussions, extension lectures, webinars, e-resources, quizzes and online evaluation process is ensured for the efficient and regular functioning of the Institution.
- The Academic and the Professional achievements of the students act as a yardstick to assess the efficacy of the outcomes. On the basis of these outcomes, the students learn techniques of Goal setting, Problems Solving and decision making.
- It is a matter of great pride that a sufficient number of the faculty members are Alumni of this college. GPGCW, Rohtak is fortunate enough for being an Alma mater of the high-rank officers, and position holders in state and central government services. Keeping all this in view, the students are provided a platform to interact with old students in the alumni meeting regarding job opportunities and further studies.
- Over the years, the institution has consistently exhibited Student Progression in terms of improved results. There has been a steep rise in the number of students passing out with a higher percentage, including positions in the University merit list. This is also a parameter by which the institution demonstrates successful and effective delivery of POs and COs .
- The Annual Report of the College reflects and provides the credentials of the attainment and evaluation of POs and COs .
- Some more methods adopted by the Institution for measuring attainment are: Feedback Evaluation, Placements and Higher Studies.

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |

2.6.3 Average pass percentage of Students during last five years

Response: 78.6

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 1791 | 1619 | 1829 | 1478 | 1154 |

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 2113 | 2057 | 2268 | 1871 | 1651 |

| File Description | Document |
|--|-------------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View Document |
| Upload any additional information | View Document |
| Paste link for the annual report | View Document |

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

| File Description | Document |
|--|-------------------------------|
| Upload database of all currently enrolled students (Data Template) | View Document |

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

Any additional information

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 1.83

3.1.2.1 Number of teachers recognized as research guides

Response: 4

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 00 | 00 | 00 | 00 | 00 |

3.1.3.2 Number of departments offering academic programmes

| | | | | |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 22 | 22 | 22 | 22 | 22 |

| File Description | Document |
|---|-------------------------------|
| List of research projects and funding details | View Document |
| Any additional information | View Document |

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Our College has taken initiative steps towards developing an ecosystem for innovations and knowledge sharing methods. The students and faculty members are availing the facilities such as internet and computing facility within the campus to carry out their research activities. Well-furnished Seminar halls as Smart Class Rooms are available to conduct seminar/workshop, guest lectures, and discussions on technical paper/project presentations. The faculty used PPT in these smart classrooms for teaching. Online classes have been taken by the faculty members using various online modes such as Google meet, webex, zoom and Google classrooms, etc. Videos were also uploaded by the staff members for the students in WhatsApp groups of different classes. Even the students also sent their assignments and queries, etc. through online modes during the lockdown period. Many faculty members have written papers, presented them at National and International Seminars/Conferences and also get published in reputed journals. The Field tour/excursion for PG students of Geography and UG students of Zoology departments were organized for research purposes. The Field Report was also prepared by the students which enhances their interest towards research also. Field trips to biodiversity parks, historical/heritage sites, etc. are also organized to promote grass root understanding of basic concepts. The Science exhibition committee organizes College /District/State level science exhibitions and provides the students with a large platform to show their talents through various models. The Fine Arts Department of the college is working on providing students various platforms, so that they can display their innate talents, creativity and skills through various activities such as Clay Modeling, Best out of Waste, Painting Contest etc to inculcate their aesthetics as a culture. The Placement Cell of the College is working for collaborative activities in areas of training and to arrange campus interviews. The college also has an Entrepreneurship Development Cell for innovative thinkers to take forward their entrepreneurial ideas. The College publishes an annual magazine

titled “VANDANA”. Students from different departments publish their articles in this magazine to enhance their creative skills. Students are guided from time to time to interact responsibly with the planet, to maintain natural resources, and work towards sustainable living with the ability for future generations to meet their needs. Participating in Departmental and Societal activities such as Poster Making, Slogan Writing, Declamation Contest, Quiz Contests fosters in students team spirit and brings their leadership qualities to the creative platform. Eco Club and Nature Interpretation Centre promotes excellence in research and innovative activities on ecological concerns and issues for the holistic development of human beings. Students under the supervision of faculty members were engaged in Paper Recycling and Organic-Composting to spread awareness about sustainability and ecological balance. The college also promoted participation of students in different co-curricular activities such as Cultural Rally, Art and Craft, Seminar Presentation, Youth Festival, Group Discussion and many more to equip the students and motivate them for holistic development

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 2

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 02 | 00 | 00 |

| File Description | Document |
|--|-------------------------------|
| Report of the event | View Document |
| List of workshops/seminars during last 5 years | View Document |
| Any additional information | View Document |

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 1.75

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 7

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 4

| File Description | Document |
|--|-------------------------------|
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc | View Document |
| Any additional information | View Document |

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.53

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 23 | 22 | 21 | 23 | 09 |

| File Description | Document |
|--|-------------------------------|
| List of research papers by title, author, department, name and year of publication | View Document |
| Any additional information | View Document |

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.1

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 06 | 06 | 02 | 02 | 03 |

| File Description | Document |
|---|-------------------------------|
| List books and chapters edited volumes/ books published | View Document |
| Any additional information | View Document |

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college conducted a number of extension activities in the neighborhood community for developing a sense of responsibility and the holistic development of students during the last five years. The extension activities organised by the college enhance the students academic learning experiences and inculcate the values and skills in them. These activities are conducted under NSS, NCC, Women Cell, Youth Red Cross, Electoral Club, Nature and Traffic Interpretation centre. Some of the extension activities organised are: Educational Drive, Health Awareness Programmes, Cleanliness Drive/Environmental Awareness Drive, Traffic Awareness Rally, Donation Drive, Orphanage visit etc.

Women cell organises various awareness programs regarding women empowerment like Women Safety Drives, Self Defence, Marshal Arts Training and Gender Sensitisation to make girls aware of their rights and self-independent behaviour. The expected impact of all these activities on students is to sensitise students on various social issues and prepare them to eradicate them. To fulfill the above mentioned purposes, gender awareness programs, awareness on health and hygiene in nearby communities were organised.

Youth Red Cross organises various activities and training programs for prevention from HIV/ AIDS, Dental check-up camps, Youth against Drugs, awareness among girls regarding Menstrual Cycle and Hygiene to sensitize students about health issues.

Road Safety Club and Traffic Interpretation centre enables the students to imbibe the importance of practicing safety while on roads. Awareness about road safety and traffic rules for students were organised under these clubs. Students are also motivated to participate in different competitions, workshops and discussions to provide them proper exposure to societal problems and at the same time to generate general awareness regarding their roles and responsibilities in society.

National Service Scheme (NSS) organizes various activities such as Cleanliness Drive, Tree Plantation, Rally about social issues, National Unity Day Celebration to acquire leadership qualities and democratic attitude with a sense of social and civic responsibility.

National Cadet Corps (NCC) students participated in various competitions/ contests/events such as National Integration camps, Drill, Annual Training Camps, Cultural Programmes with aim at developing character, discipline, the spirit of adventure etc.

Anti Tobacco Squad organises various activities such as Slogan and Essay Writing competitions,

Motivational Banners, Oaths taking ceremony to make campus tobacco free.

Eco club and Nature Interpretation centre creates awareness about the significance of a clean and green environment and motivates students by organising various activities such as Tree Plantation, Waste Management Competitions, Poster Making and Slogan Writing Competitions.

Legal Literacy Cell organises various extension lectures,talks, competitions to educate students about legal laws and rules through which they can avail their rights in case of injustice.

Under a Swachh Bharat Abhiyan , Makrauli Khurd village was adopted by college and faculty. The students did door to door campaigns in the village to create awareness about the role of a clean environment in our lives and to motivate them to keep their surroundings clean. Various activities like National Unity Day, National Voters Day, Hindi Diwas and Tree plantation were also organised

| File Description | Document |
|---------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 25

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 1 | 4 | 10 | 3 | 7 |

| File Description | Document |
|--|-------------------------------|
| Number of awards for extension activities in last 5 year | View Document |
| Any additional information | View Document |

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 295

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry,

community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 61 | 81 | 68 | 55 | 30 |

| File Description | Document |
|--|-------------------------------|
| Reports of the event organized | View Document |
| Number of extension and outreach Programmes conducted with industry, community etc for the last five years | View Document |
| Any additional information | View Document |

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**Response:** 68.92**3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 3666 | 8328 | 4676 | 3293 | 2042 |

| File Description | Document |
|---|-------------------------------|
| Report of the event | View Document |
| Average percentage of students participating in extension activities with Govt or NGO etc | View Document |
| Any additional information | View Document |

3.5 Collaboration**3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year****Response:** 13

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 3 | 2 | 3 | 2 | 3 |

| File Description | Document |
|---|-------------------------------|
| e-copies of related Document | View Document |
| Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship | View Document |
| Any additional information | View Document |

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|--|-------------------------------|
| e-Copies of the MoUs with institution/ industry/corporate houses | View Document |
| Any additional information | View Document |

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college since its inception has an academic ambience having adequate need based physical infrastructure. The institute ensures adequate availability as well as optimal utilization of physical infrastructure. The college has a very large campus of 19.18 acres with a built-up area of 34928sq. meters. Our college campus includes an Administrative Block, Teaching Blocks, Library, Girl's Hostels, Staff Residential facilities, Lawns/Gardens, Parking Area, Gymnasium hall, Sports Ground and Cafeteria facilities.

- The administrative block has the Principal office/ Conference room/ Bursar Office/ Deputy. Sup. Office/ General Office/ scholarship Office and Fees Counter/Office are fully equipped with ICT facilities.
- The Principal Office has a video conferencing facility for online meetings and CCTV attached LED facility.
- There are five Teaching blocks named 'A', 'B', 'C', 'F' and 'Commerce Block'. All teaching blocks are equipped with different size of classrooms/smart classrooms/faculty rooms/labs. All classrooms are quite adequate to accommodate the students as per the requirements of classes with requisite number of dual desks or sitting chairs and have the facility of white and green boards.
- There are 10 fully equipped smart classrooms, one seminar room, one edusat room and some wifi-facilitated classrooms with interactive boards and a good sound system.
- There are seven computer labs with adequate computer equipments, internet connectivity and projectors to support practical sessions. In addition, the college provides access to software packages such as C, C++, Python, SPSS, MATLAB, Tally, Java, Visual Studio, etc.
- There are separate labs in each teaching department like Physics, Chemistry, Computer Science, Zoology, Botany, Geography, HomeScience, and Psychology. These labs are well equipped with necessary experimental facilities and are upgraded annually. The majority of them are equipped with ICT facilities like projectors/ LED/Wifi.
- The well-stocked College Library is spread over two floors with an impressive building having a capacity of 250 users. The ground floor of the library has a lobby with newspaper facilities, one reading room, one common room, a periodical counter, a librarian office, two storerooms, a reference section and a magazine rack. The first floor has a Text-Book Section, a book bank, a competitive book section, one storeroom, one IQAC office and a separate reading section for staff. The library's fully air-conditioned. A separate section with ICT facility is also provided to students to access the e-resources of the library.
- College have hostel facilities for girls and residential facilities for Principal, hostel superintendent and teaching staff.
- Canteen, lawns, botanical garden, sports ground are interactive parts of our green campus, and the college campus is fully equipped with smart CCTV cameras under complete surveillance of the Principal.

Computer and other Teaching Aids:

The computer labs are fully Wi-Fi enabled and have an adequate number of computers as per the student's needs. In addition to these, committed computer labs exist in the departments of English, Commerce, Geography, and Mathematics to provide teachers with required ICT tools.

| File Description | Document |
|---------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

For the overall development of students, the College offers several opportunities and resources to the students to encourage them to pamper themselves in sports and extracurricular activities.

Sports Facilities:

- Students are trained in sports and encouraged to participate at various levels of competition including Intra college events, Inter-university events, National events, and international events under the supervision and guidance of the physical education department of the college. Intra-college events are organized every year by the college.
- College also has a well-equipped gymnasium hall which is utilized by the students throughout the year for improving their overall skills.
- A fully equipped gymnasium is open for the students and staff from 9:00am to 5:00pm. It is a popular spot for both sports enthusiasts and health-conscious students.
- The gymnasium has the latest equipment and machines: Cross Trainer, Stationary Bike, Treadmill, and Vibration Plate, to name a few.

| Sr. No | Sports facility | Size/ number |
|--------|-------------------------|---------------------|
| 1 | Cricket Ground | 55m (One) |
| 2 | Athletic Track | 400 m (One) |
| 3 | Kabaddi Ground | 13 × 10 m (One) |
| 4 | Badminton Court Indoor | 44' x 20' (one) |
| 5 | Basketball Court Indoor | 28 m x 15 m (one) |
| 6 | Baseball Ground | Standard Size (One) |
| 7 | Volleyball | 18 m x 9 m (one) |
| 8 | Table Tennis Table | Standard size (one) |
| 9 | Chess | Two |
| 10 | Carrom Board | One |

| | | |
|----|-----------------|---------------------|
| 11 | Yoga Matt | Five |
| 12 | Gym | One |
| 13 | Treadmill | One |
| 14 | Cycling bike | Three |
| 15 | Kho-Kho Ground | Standard Size (One) |
| 16 | Football Ground | Standard Size (One) |
| 17 | Netball Ground | One |

Yoga Class/Awareness Programme:

The college doesn't have an established Yoga Centre but Yoga Day is celebrated every year. Although there is compatible space for yogic and other physical exercises in the college and the different cells such as NSS units, and NCC units organize various events such as Yoga Day, routine NCC drills, etc. Undoubtedly, good facilities for cultural and sports activities exist in the college for providing students an overall growth of mind, body, and attitude in wholesome terms.

Cultural activities:

- As the College believes in the all-round development of its students, it constantly encourages them to take part in extracurricular activities to spark their interests and cultivate leadership qualities as well as team spirit.
- There are separate music rooms for vocal and instrumental events and they cater not only for the teaching of the subject of music but also for arranging performances during different cultural activities at college/university/ state-level.
- The college provides two outdoor stages and vibrant space for various exhibitions/ cultural activities and festivals.
- The college conducts various cultural programs every year for the students. Talent search competition named "Chingari" and "Rasmanjri" is organized every year for students to search for talent among them. Along with that various National Days are also celebrated.
- Apart from this, students also represent the college in a Youth festival organized by the student welfare department of Maharshi Dayanand University (MDU).

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 25.86

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 15

| File Description | Document |
|---|-------------------------------|
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View Document |
| Upload any additional information | View Document |

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 23.81

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 5.95 | 40.44 | 73.49 | 127.72 | 12.23 |

| File Description | Document |
|--|-------------------------------|
| Upload Details of budget allocation, excluding salary during the last five years (Data Template) | View Document |
| Upload audited utilization statements | View Document |
| Upload any additional information | View Document |

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library encourages students to read and develop the habit of reading and learning. It motivates them to read more and broadens their knowledge. Our college library is a valuable source of information, with 43355 text books, 22611 reference volumes and subscription of e-journals and e-books. The library is totally automated with INFLIBNET's integrated library management software, SOUL, version 2.0.014, which was installed in 2008. This programme is used for various library housekeeping tasks such as data entry, book issuing and return, book renewal, and so on. The reading and reference sections of library are wide and well-ventilated. Students and faculty can now look for books by subject, author, accession number, and title. Every day, approximately 500-600 students and faculty members visit the library, which contains separate reading rooms for academicians and students. The library is fully automated, with photocopiers and printers, as well as a digital database, CDs, and DVDs. The library staff is responsible for the reading room's upkeep as well as the stock verification of library books. The Library Advisory Committee invites demands of books and magazines, to be purchased and the journals to be subscribed are

as per the requirement of HODs of different departments. The list is finally approved by the Principal after its finalization. New books are displayed on the display stand for two weeks. A suggestion box has also been set up for student and staff feedback. The visitors' register is also kept to keep track of readers and learners, as well as to ensure that books are returned timely. Before appearing in exams, all students must get the "no dues" of the library.

| | |
|---|---|
| Name of ILMS Software | SOUL software (Software for University Library) |
| Nature of automation (fully or partially) | Fully |
| Version | 2.0.014 |
| Year of Automation | 2008 |

The library is well-stocked with a broad variety of publications, including general books, dictionaries, encyclopedias, Upanishads, Vedas, fiction, non-fiction, competitive books, and so on. These books play an important role in stimulating and developing the process of learning and obtaining information.

Details of the collection of books, e-books, journals, e-journals, reference books, magazines, newspapers, competitive exam books, manuscripts, special reports, or any other knowledge resources for library enrichment:

- It includes dictionaries in both English and Hindi.
- Subscription of various e-journals and e-books like BCI, NDLI and N-List.
- It contains the Vedas, Upanishads, RamchritraManas, and texts on social reform.
- It has a collection of fiction (dramas, novels, and story books) and non-fiction in both Hindi and English languages.
- It has a variety of competitive test books for UPSC, HPSC, HSSC, banking, railway, NET, GATE, Cat, Mat, and other entrance examinations.
- It includes general and reference books covering a wide range of disciplines as specified by the curriculum.
- 19 national and state newspapers (The Hindu, The Tribune, The Times of India, DanikBhaskar, Hari Bhumi, etc.) and 22 monthly magazines (Employment News, India Today, Outlook, Yojana, etc.) are available for the students and teachers.

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: B. Any 3 of the above

| File Description | Document |
|--|-------------------------------|
| Upload any additional information | View Document |
| Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template) | View Document |

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.55

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 2.34 | 0.21 | 1.08 | 1.71 | 2.43 |

| File Description | Document |
|--|-------------------------------|
| Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template) | View Document |
| Audited statements of accounts | View Document |
| Any additional information | View Document |

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 8.1

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 533

| File Description | Document |
|---|-------------------------------|
| Details of library usage by teachers and students | View Document |

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

GPGCW, Rohtak is committed to build technologically intensified active learning environment based on ICT in education and management of student life as well as administrative purpose. College pays great attention towards maintenance of IT facilities with continuous upgradation. Technology upgradation table-

| Number of computers | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 |
|--------------------------------|----------------|----------------|----------------|----------------|----------------|
| (For student use) | | | | | |
| Existing | 123 | 123 | 149 | 201 | 201 |
| Added | 0 | 26 | 52 | 0 | 2 |
| Total | 123 | 149 | 201 | 201 | 203 |
| Number of computer labs | | | | | |
| Existing | 5 | 5 | 5 | 7 | 7 |
| Added | 0 | 0 | 2 | 0 | 0 |
| Total | 5 | 5 | 7 | 7 | 7 |

There are 203 computers used for academic purpose in 7 computer labs of the college. New desktops of latest version are added from time to time and non-functional parts of working computers are repaired and replaced according to demand. Annual quotations are being called and rates of distinct computer accessories, cartridge refilling and parts to be repaired are finalised to overhaul the IT infrastructure of college. The desktops in all the labs have office automation package like MS Office and latest updates. Students are being provided all standard statistical, computational and scientific packages like FORTRAN-95, JAVA, C, C++, visual basics, HTML, maths SPSS, Tally, MATLAB etc. as per curriculum.

Along with the traditional chalk/ white board teaching aids the college has incorporated 10 latest Digital Teaching Devices (Oscar OSTD classes and its installation), 14 projectors, 3 LED and 1 EDUSET room to enhance the ICT facilities in teaching methods.

The college has purchased leased line connection in 2015 of 2 Mbps speed which was further upgraded to 4 Mbps in 2017. In 2020, college campus was made Wi-Fi enabled with 24 FTTH Wi-Fi routers having bandwidth more than 50 Mbps on 12 BSNL connections.

During the past COVID-19 lockdown, the teachers remained connected with their students and used innovative teaching aids such as google meet, Webex, zoom etc. and assignments and tutorials being uploaded on LMS (Learning Management System) /Shiksha Setu app which are functional under the parent Higher Education Department of Government of Haryana.

The college website www.gcwrohtak.com is another important IT based interface which provide effective, efficient and transparent services to all the stake holders. All the crucial information about the college, teaching departments, faculties, latest news/notices, admission rules, college societies and other vital information are all available on the website. The information of different events organised in the college is shared along with photographs on the college website and Facebook page as well.

| File Description | Document |
|---------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 31:1

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Student – computer ratio | View Document |

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 5 MBPS

| File Description | Document |
|--|-------------------------------|
| Upload any additional Information | View Document |
| Details of available bandwidth of internet connection in the Institution | View Document |

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 76.19

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 34.76 | 128.18 | 86.65 | 296.42 | 263.64 |

| File Description | Document |
|---|-------------------------------|
| Upload any additional information | View Document |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View Document |
| Audited statements of accounts | View Document |

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has a well-established system for making the best use of available infrastructure and maintaining it on a regular basis. To achieve clarity about respective roles and a sense of responsibility among staff members, a transparent SOP (Standard Operating Procedure) is followed. There is an effective distribution and delegation of work through a thorough structure of committees to ensure the active participation of staff. These committees work autonomously on their assigned tasks while being overseen by the principal. Aside from that, the various teaching departments are responsible for topics connected to or allied to their areas. The dispersed works are well understood, and there are clear paths in place to manage the use, maintenance, and improvement of college facilities. There is a set procedure to purchase any item or get the work done and it involves the assessment of need, the calculation of estimated cost, the approval of administrative sanction, the formation of a committee to get quotations from the open market, the comparing of rates of the quotation, the approval of financial sanction, the placement of order to the lowest bidder and the final payment after the completion of the process.

Classrooms:

There are total 58 classrooms in the college. The cleaning crew ensures that the classrooms are swept and the boards and benches are wiped. The Electricity Committee guarantees that adequate lighting and fan facilities are available and that any non-functioning electrical devices are checked over or replaced as quickly as feasible. PWD Rohtak has deployed two full-time electricians to our college. When necessary, the building committee examine the whitewash and other maintenance requirements. The spacious and well-lit classrooms are effectively used to provide students with a suitable learning environment. The classrooms remain occupied during the working hours for academic and related activities. These classrooms are spacious enough for extracurricular and co-curricular activities, as well as comfortable seating arrangements and the necessary teaching tools.

Laboratories:

The college has a well-developed laboratory infrastructure, with separate labs for each teaching department in which practical exercises are conducted. These laboratories are well equipped with all the essential experimental equipment and are upgraded annually with the addition of new apparatuses and other practical materials. Effective arrangements are made by the separate committees for their cleanliness, maintenance, electrical needs, and renovation requirements. Students of various streams having different practical subjects utilize the laboratories in groups of 20 to 30 under the competent supervision of seasoned

instructors and with the logistical support of additional lab employees. It is ensured that each student has a thorough understanding of the procedure and method for conducting experiments and that each student receives the maximum possible exposure to experimental learning.

Computers and Other ICT Facilities:

The college has an extensive infrastructure of computer labs and other ICT facilities. Computer Science Department Lab, English Language Lab, Computer Labs in the Departments of Commerce, Economics, Geography, Mathematics, and Physics, the E-Resource Centre in the Library provide students and faculty with a wide range of ICT facilities. These are supported by twenty-four broadband router connections, two 4 MBPS leased lines, and a Wi-Fi facility with a speed of 50Mbps. The IT Cell has to examine, maintain, update, and modify the IT infrastructure of the college. They handle the procurement of computer accessories and uninterrupted Internet access by teachers, students, and other personnel of the college, to make the best use of these facilities for academics, co-curricular and extracurricular activities, administrative and official work, and research purposes.

Library:

The College Library is spread over two floors that contains book sections, an E-Resource Center and a spacious reading area. Each year, new books are purchased based on the recommendations of the relevant teachers. After considering the need for books, newspapers, magazines, journals, and other ICT resources in the library, a separate Library Committee constituted for their purchase, subscription, and regular maintenance in conjunction with the Principal. It provides congenial environment for learning. College library resources are optimally utilized, and the library reading lounge is nearly always occupied. Teachers and students receive books for a specified time period, after which they are reissued or swapped for new ones. In regular classes and mentor group meetings, students are encouraged to use library resources for their intellectual development.

Sports Complexes and Facilities:

The college has a big eight acres multipurpose sports field having a gym, separate handball, basketball and badminton courts along with wrestling and boxing mats for practice and organization of relevant sporting events. The Physical Education Department has the charge for the maintenance and optimal usage of these facilities. Students avail sports facilities frequently for recreation, physical development, and competition preparation. There are ample arrangements for providing sports equipment, clothing, and attire to participating students, and these items are constantly renewed.

Other Facilities:

There are many more support facilities in the college, including four Girls' Hostel and a cafeteria. There are different committees responsible for maintaining these facilities, and they are utilized optimally for the students' benefit.

| File Description | Document |
|---------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 8.15

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 830 | 557 | 471 | 472 | 267 |

| File Description | Document |
|--|-------------------------------|
| upload self attested letter with the list of students sanctioned scholarship | View Document |
| Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template) | View Document |

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|--|-------------------------------|
| Upload any additional information | View Document |
| Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template) | View Document |

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

| File Description | Document |
|---|-------------------------------|
| Details of capability building and skills enhancement initiatives (Data Template) | View Document |
| Any additional information | View Document |
| Link to Institutional website | View Document |

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 6.75

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 391 | 380 | 285 | 372 | 689 |

| File Description | Document |
|---|-------------------------------|
| Number of students benefited by guidance for competitive examinations and career counselling during the last five years | View Document |
| Any additional information | View Document |

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

| File Description | Document |
|--|-------------------------------|
| Upload any additional information | View Document |
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View Document |
| Details of student grievances including sexual harassment and ragging cases | View Document |

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.43

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 58 | 35 | 26 | 25 |

| File Description | Document |
|---|-------------------------------|
| Upload any additional information | View Document |
| Self attested list of students placed | View Document |
| Details of student placement during the last five years (Data Template) | View Document |

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 40.43

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 864

| File Description | Document |
|--|-------------------------------|
| Upload supporting data for student/alumni | View Document |
| Details of student progression to higher education (Data Template) | View Document |

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 24.84

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 14 | 12 | 07 | 00 | 00 |

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 40 | 25 | 17 | 09 | 07 |

| File Description | Document |
|---|-------------------------------|
| Upload supporting data for the same | View Document |
| Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template) | View Document |
| Any additional information | View Document |

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 178

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 2 | 50 | 47 | 47 | 32 |

| File Description | Document |
|---|-------------------------------|
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year | View Document |
| e-copies of award letters and certificates | View Document |

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Students constitute a major stakeholder in the institutional growth. Utilization of the support and ideas of the students is the paramount requirement for the prosperity and well-being of the institute. .

Formation of Student Council

There is an active participation and continuous engagement of students in college affairs. The Haryana Government Student Council jurisdiction had suspended the formation of student council, and so it was only in academic year i.e.2018-19, the student council could be formed. There was an elected student's council with a central executive headed by a President, Vice President, and Secretary. One representative each is elected as class representative (CR) from all the programs running in the college. The governing body is formed as per government norms through class representatives The student council performed various activities for the benefit of the students throughout the year. Voicing the student's problems, members of the student union look amicable solution and work for the betterment of college in coordination with the Teachers In-charges.

Engagement of Students in Various Activities:

IQAC

The Student representatives of IQAC work with the Principal, IQAC and Students for upliftment of the quality standards of the institution. Orientation Program and Freshers Party for new entrants, Farewell party for seniors are all moderated by IQAC student representative. They serve as bridge between faculty, administration and fellow students.

Co-curricular Activities

Every department has its own departmental society which looks after co-curricular activities that gives platform to students to nurture their skills and prepare themselves for different competitions. Students also play an important role in organising of Talent Hunt program 'CHINGARI' and cultural program 'RASMANJRI' where every potential of artistic personality is explored through cultural and literary competitions. Students are representing the college in various cultural, sports events at district, zonal and state level. The college has a devoted NSS wing, NCC wing, Women Cell, Entrepreneurship Development Club and Anti- Ragging Squad to promote successful engagement of students in community life and support students growth and development into well rounded citizens of future.

Earn While You Learn

This scheme enables students to earn by engaging themselves in the official work, library, laboratories and computer labs. Meritorious students are given priority over others and it is ensured by the committee that priority is given to needy students.

Members of Editorial Board in College Magazine

The college provides a platform for the students to write and publish in college magazine named 'VANDANA'. Students are the part of Editorial Board along with teachers and they get the opportunity to explore their writing and analytical skills.

Participation in Mentor- Mentee Group

Mentor -Mentee Groups are also created with the objective to enhance interaction with the teachers and to give chance to share their views comfortably.

Feedback on Amenities

There is an effective feedback mechanism where students can share their opinions regarding college activities and amend if it is required. Students address the problems pertaining to classroom, infrastructure, library, food, water, hygiene, etc. to redress the grievances.

| File Description | Document |
|---------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**Response:** 31**5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 05 | 31 | 47 | 44 | 28 |

| File Description | Document |
|---|-------------------------------|
| Upload any additional information | View Document |
| Report of the event | View Document |
| Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template) | View Document |

5.4 Alumni Engagement**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services****Response:**

The college has a registered Alumnae association (The Yarn Association) which strives to promote an enduring relationship between students and their Alma Mater. The association is responsible for keeping complete track of alumnae with their required details, informing them about the current changes and achievements of the institute. Alumnae association meetings take place yearly and future plans are discussed in the meetings. Along with the association meeting, an alumnae meet is also organized at the institute level every two years. The alumnae are invited as resource persons at various events, guest lectures and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies & trends in the corporate world, application of knowledge and corporate working culture. They encourage our students to carve excellence for an integral development and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains. Some of the alumnae are actively participating in social service combined with creative activities for rural area students. These activities are quite motivational and create enthusiasm among students. Besides, the association always interacts with the college council and staff members with their innovative suggestions to upgrade the institute's social commitment stature. Being a student, every alumna has experienced how to become a unique graduate. Hence, they are assisting the students in becoming self confident and motivated. They also emphasise on imbibing moral and ethical

values. The association provides valuable suggestions for NSS-based activities by illustrating its social relevance. Some members visit the volunteers during the special camp to encourage and suggest them to conduct social activities for the welfare of the society. They are engaged in donating books, stationery etc. Thus, the alumnae association reflects positive efforts of the institution for enhancing the quality at external as well as internal level. It plays a pivotal role in shaping and preserving a lasting relationship between the former and existing students on the one hand and the institute and the society on the other hand.

| File Description | Document |
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5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: D. 1 Lakhs - 3 Lakhs

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| Upload any additional information | View Document |

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

VISION OF THE COLLEGE

The college has a well-defined vision to provide a conducive environment for value-based transformative education. The Institution works hard to empower young women with knowledge, skills and competence embodying the college insignia 'Know Thyself' to develop responsible citizens and to enable them to contribute towards creating a sensitized, more aware, humane, just and enlightened society.

MISSION OF THE COLLEGE

The mission of the college is:

1. To realize the vision of the college through training programmes, career guidance, placement drives and providing students with the opportunity to understand present society.
2. To equip the students with the know-how to understand the present-day globalised society and to critically analyse its structure and working.
3. To help the students intellectually and make them academically competent to carry out their responsibilities as a citizen.
4. To enable the students to keep pace with the ICT-oriented post-covid globalised society.
5. To inculcate a spirit of enquiry and curiosity about all aspects of life and an inclination for its growth and development.
6. To train the students for entrepreneurship and to develop a spirit of professionalism in them.
7. To develop not only a core competence among the students for professional life ahead but also to inculcate a profound sense of social welfare among them.
8. To train the students in becoming leaders at various levels in social and professional life.
9. To make the students thoughtful about the importance of bio-diversity in human life.
10. To offer a multidimensional system of education to inculcate values along with academic growth.

The college is working to provide quality education to the students of rural and urban areas. To fulfill this mission, institution works for capacity building and skill enhancements of students by teaching them soft communication skills through language lab, ICT as well other life skills through designated cell activities. For academic performance, meetings with the HOD and faculty of various departments is done regularly regarding taking classes regularly, group discussion etc. Principal constantly remains in contact with the students by responding their grievances, taking regular rounds of the college premises to maintain the discipline in the institution. A complaint box has been placed outside the Principal Office. Number of students have been benefitted by guidance for competitive exams and student progression for higher education during the assessment period. Students of the college have qualified state/ national/ civil services/ state govt. examinations. There is a commendable participation of college students in sports and cultural activities and had appreciable achievements at different levels. There is continuous engagement of students in different college activities and they work in tandem with teachers and other college

functionaries in managing different academic, co-curricular and extracurricular activities including Women Cell, NSS, NCC, Legal Literacy Cell, Placement Cell and Subject societies by providing a platform to the students to use their power and potential to face the challenges of life.

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6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Hierarchy of the administration is like this - The Chief Secretary, The Director, Joint Director of Higher Education and finally comes the Principal of the college who acts as the administrative head of the institution. Being a government institution, all the major decisions are taken by the Directorate of Higher Education.

The responsibilities of administration are well distributed among the staff members . A statutory College Council takes important decisions for upgrading the status of the institution and for welfare of students. HOD monitors departmental activities . Bursar, who is a member of teaching staff, manages the internal finances of the college and helps the Principal in day to day financial affairs. It makes core of this decentralized process. Various committees are constituted in which responsibilities are assigned to the members & conveners to ensure decentralized method of functioning. There are various committees which conduct various college activities.

Some of the important committees are:-

- College Council and Advisory Body
- Cultural Activities Committee
- Admission Committee
- Earn while you Learn
- College Library Committee
- College Time Table Committee
- Redressal Cell
- Prize Committee
- Hostel Admission Committee
- Mentor Mentee Committee

Other Committees are also framed by the Principal to carry out some specific tasks. Various cells and societies are also actively involved in several activities and the participation of students is ensured. Leadership organizational programmes are promoted and reassured in the societies. Faculty members supervise and manage the activities of these bodies.

The faculty plays a significant role in the planning and effective implementation of the college administrative process. Responsibilities are delegated to them based on their competence, commitment and aptitude to meet the institutional objectives. Teachers and students work with a co-operative spirit, helping and motivating each other and encouraging every individual to grow. In addition to them there are also non teaching staff like JLA, LA etc. They are responsible for maintaining of equipments in the labs for smooth functioning of the practicals in the department.

CASE STUDY OF SCIENCE EXHIBITION: Decentralization and participative management in the institution is very well reflected in science exhibition. The main objective of science exhibition is to promote interest in science and technology among younger generation.

Principal appoints a convener every year. Convener prepares a plan under the chairmanship of Principal for proper utilization of grant. Grant is distributed among seven departments: (Physics, Botany, Zoology, Chemistry, Computer Science, Geography and Psychology). Then a suitable date is decided for holding science exhibition at college level. After that a notice is displayed by each department. Each department prepares at least 10 projects with two students in each project. Projects are displayed on the decided day of science exhibition. Each department declares their best explainer and project with first three positions. Project with 1st position from each department is selected for competing at district level. In this way, students are able to interact with their peers. Science exhibits with first position at district level participate in state level science exhibition.

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| Upload any additional information | View Document |
| Paste link for additional information | View Document |

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Government P.G. College for Women, Rohtak is a Government College and so all strategic and prospective plans are made by DHE, MDU and UGC. Many policies regarding academic and extracurricular development of the college are framed by the college administration from time to time. These plans are framed keeping in mind the vision and mission of the college. Some of the strategic planning areas include Maintenance and Infrastructure, Teaching and Learning, Human Resource Management, Student participation and representation etc. For implementation of these plans various annual committees like IQAC, Placement cell, Building committee, Earn While You Learn, Sexual Harassment cell, Anti ragging cell and Time table etc. are constituted under the supervision of the principal. These committees continuously upgrade the infrastructure and capacity for better teaching learning environment.

Each department has been provided with computers along with the internet facility. For proper guidance of students, there is mentor-mentee system. Ten smart class rooms with ICT facility have been added in the

college. Two computer labs (Geography and Commerce department) have been added to infrastructure of the college. A new hostel building with a capacity of 50 students is constructed to provide convenient and comfortable stay for the students.

Out of these areas one such strategic plan and its implementation for student's welfare, student's participation and representation are well reflected in Earn While You Learn Scheme under Human Resource Development of the teacher and taught and the supporting staff in the government college. The main objective of this scheme is to give students hand on experience and thereby prepare them for taking up jobs in future. The grant for Earn While You Learn Scheme from DGHE comes under the Head 2202-General Education (non-recurring). Every year a convener is appointed by the Principal for this purpose. Convener prepares a strategic plan under the chairmanship of principal and guidance of council members in council meeting for proper utilization of grant for Human Resource Development of teacher and taught and supporting staff in the college. A notice is displayed on college notice board as well as on college website to inform students about the scheme and the process of selection. This scheme is only for meritorious students of weaker section to educate them and make them financially independent. After this applications are invited from the interested students. Screening committee conduct interview of students who have applied for the scheme. After the interview screening committee finalizes the list of selected students. Students are given work according to their aptitude in various departments and labs of the college where they help lab staff in handling and maintenance of equipments. They are also engaged in office for jobs like compilation and analysis of data. They are supposed to work only in their free lecture. Bank details are taken on a prescribed performa from each student and then remuneration is transferred to their bank account every month. In this way skills of the students can be utilized in positive way and their efficiency can be increased.

| File Description | Document |
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| Upload any additional information | View Document |
| strategic Plan and deployment documents on the website | View Document |
| Paste link for additional information | View Document |

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Organizational structure of the institution facilitates in efficient functioning of the college. The Chief Secretary and the Director of Higher Education are apex bodies who form policies, programmes and directions pertaining to college education. The decision making process of the college is transparent and fair. The institute takes decisions as per the guidelines of DGHE, UGC and MDU, Rohtak.

1. Principal executes academic and administrative plans and policies with the help of sub committees for smooth functioning of college activities. Principal plays a significant role by holding meetings with college council, IQAC, conveners of various societies for implementing the policies. Council consists of 11 senior most teachers of the college. Principal along with council members acts as key

decision making body of the college. Decisions pertaining to different departments are taken in consultation with their respective heads. Matters related to library are discussed with members of library committee and decisions are taken accordingly.

2. The organogram on the college website elucidates the administrative setup of the college. College administrative setup is headed by the principal. Principal is assisted by Bursar, College Council and IQAC. Administrative and financial decisions are taken in consultation with Purchase Committee, Bursar and administrative staff. The college has various subcommittees also:

- Admission committee
- NSS
- NCC
- Women Cell
- Placement Cell
- Sports Committee
- Anti Ragging Committee
- Sexual Harassment and Redressal Committee
- Discipline Committee
- Canteen Committee
- Time Table Committee
- Results and ACR Committee etc.

Organogram of Govt. P. G. College for Women, Rohtak

- Regular teaching staff is appointed by HPSC and regular nonteaching staff is appointed by HSSC. Supporting staff is engaged in the college through outsourcing.
- Being a Govt. institute, the service rules of Principal, Teaching and Non-teaching staff are determined according to Haryana Govt. Service Rules.
- Promotion of regular staff is done by DGHE as per the govt. norms.
- All procedures related to leave, construction, purchase of equipments are followed as per Haryana govt. norms. MDU issues guidelines regarding admission schedule, examinations, submission of practical and internal assessment awards, date sheet of theory and practical exams etc.
- Redressal Cell is a vital part of administration. It is the responsibility of college administration to provide secure environment to staff and students. The grievances received by the Principal are forwarded to the concerned committee members who resolve the problems under the guidance of the worthy Principal.

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| Upload any additional information | View Document |
| Paste link for additional information | View Document |
| Link to Organogram of the Institution webpage | View Document |

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

| File Description | Document |
|---|-------------------------------|
| Screen shots of user interfaces | View Document |
| Details of implementation of e-governance in areas of operation, Administration etc | View Document |
| Any additional information | View Document |

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Welfare measures for teaching and non-teaching members are not only for the development of staff but also for the organization development. Our college tries to implement any of the welfare schemes launched by the Government of Haryana / University for the employees. Various effective welfare measures which are implemented by our college for the teaching and non-teaching staff are as follows :

1. **Casual Leave:** Casual leave is granted to teaching staff and non-teaching staff to attend personal matters.
2. **Earned Leave:** Both teaching and non-teaching staff is provided with earned leave as per the Haryana government rules.
3. **Duty Leave:** Duty leave is provided to the teaching staff for participating in Orientation Programme/Seminars/Conferences, for practical examinations, flying duty or any other work related to the institution.
4. **Study Leave:** Study leave is provided to the teaching staff for higher education such as Ph.D.
5. **Maternity Leave:** College renders a full paid maternity leave for six months to eligible female staff and for a period of 45 days in case of miscarriage including abortion as per the government rules. There is provision of paternity leave of fifteen days for male employees.
6. **Child Care Leave:** Child-care leave is granted to the women employees for a maximum of two years during the entire service before their child reaches the age of 18.
7. **LTC:** Leave travel concession is provided to the both teaching and non-teaching staff as per the government rules.

8. **Children Allowances:** Both teaching and non-teaching staff can draw children education allowance, which shall be admissible in lieu of reimbursement of tuition fee.
9. **GIS:** Group insurance scheme is available for teaching and non-teaching staff to support in the unfavorable conditions.
10. **Provident Fund :** General Provident Fund (GPF) and National Pension Scheme(NPS) are provided to the employees where GPF is for those employees who joined service up to 31-12-2005 and NPS is for those who joined service from 01-01-2006.
11. **Financial Aid:** There is a provision of Loan facility such as house loan etc. for the teaching staff and non-teaching staff. Also, Class IV employees are provided with marriage loan, wheat loan or festive loan etc.
12. **Medical Reimbursement:** Medical reimbursement facility is provided to the both teaching and non-teaching staff as per the government rules of Haryana.
13. **Annual Increment:** Annual increments and promotional benefits are given as per the policy.
14. **Retirement Benefits :** Pension, family pension, Gratuity, Leave encashment.
15. **Sports events and Health check-up camps:** Our College organizes sports meet and health check-up camps for teaching staff and non- teaching staff.
16. **ICT and other facilities:** Internet, Free Wi-Fi facility and subsidized canteen is there for the teaching and non- teaching staff. Also, ramps are there for disabled staff.
17. **Other Allowances:** Non- teaching staff gets washing allowance as per government rules.
18. **Social staff events:** Committee under social staff secretary is constituted for organizing retirement parties, promotional parties, condolence meeting and other activities related to teaching faculty.

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6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
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| Upload any additional information | View Document |
| Details of teachers provided with financial support to attend conference, workshops etc during the last five years | View Document |

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 0 | 1 | 2 | 1 | 1 |

| File Description | Document |
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| Upload any additional information | View Document |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centres) | View Document |
| Reports of Academic Staff College or similar centers | View Document |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff | View Document |

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 7.57

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation /

Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 27 | 9 | 15 | 7 | 7 |

| File Description | Document |
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| Upload any additional information | View Document |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) | View Document |
| IQAC report summary | View Document |
| Details of teachers attending professional development programmes during the last five years | View Document |

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**Response:**

The performance based appraisal system for teaching and non-teaching staff in the Govt. colleges and universities has been introduced by Haryana Government according to the UGC guidelines. The Principal observes the working behavior of teachers as well as non-teaching staff and sends a report to the Department of Higher education, Haryana. The success of any educational institution depends on the quality of teaching and non-teaching staff. No institution can fulfill its vision and mission without them. Therefore, staff needs to be motivated to achieve the targets. Performance appraisal is one such tool, which is used to measure the productivity of employees.

Performance Appraisal for Teaching Staff:

The faculty appraisal is undertaken with following objectives:

- To assist teachers in their professional development and career planning.
- To assist teachers to reflect about their potential and to carry out their duties more effectively.
- To improve the quality of education for students to facilitate efficiency and effectiveness of teaching learning process in the institution.

The process of faculty appraisal is scheduled towards the end of the academic year. Every year teachers are required to fill Annual Confidential Report. The process of appraisal report comprises of information about the classes they taught and university results, as well as the implementation of new teaching approaches in the classroom, research work including participation and presentation of papers in national/international seminars, in-service training, extra classes for weak students, participation in campus activities and various committees, number of days spent in admission, teaching, evaluation, examination and so on. The above parameters are used to evaluate performance of the teachers. Furthermore, as per the CAS plan of UGC and affiliating university, teachers must achieve a minimum score (API Score) in

three categories in order to be promoted. The IQAC committee of the college conducts this assessment. The same is forwarded to the Haryana DGHE for approval of senior and selection grades. Feedback form by students is another criteria for the appraisal of teaching staff.

For Non-Teaching Staff:

The appraisal of non-teaching staff is annually done with following objectives:

- To assist them to reflect about their potential and carry out their duties more effectively.
- To facilitate efficiency and effectiveness of the administration in the institution.

The key points for appraisal are:

- General Information of the employee and list of duties assigned
- Punctuality and Regularity
- Behavior with senior colleagues and public
- Devotion to duty and quality of work

Non-teaching staff members are assessed through Annual Confidential Report (ACR) which contain a brief description of duties undertaken by the employee, timely accomplishment of the work, proficiency in typewriting, knowledge and skills in dealing with account matters etc. Firstly, ACR is filled by employees, then approved by Head of the Department and finally approved by Principal. Non-teaching staff is rotated from one department to another so that they can further improve their skills.

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6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college is a government establishment and works strictly as per the financial rules and regulations made by the Finance Department, Government of Haryana. There is a system of regular periodic audit of expenditure incurred by the college to ensure strict adherence to procedure in spending money and to ascertain whether these expenses are incurred economically and only for the purposes for which they have been approved.

Internal Audit:

The college has a designated Financial Officer 'Bursar'. The Bursar checks and verifies all the vouchers of the transaction with reference to the approved budget and availability of college funds. He advises the

principal on financial record keeping and ensures integrity of financial accounts. The internal audit is conducted by the auditor of the Higher Education Department, Haryana. Regular monitoring by the internal financial officer-cum-auditor (Bursar) is very effective in ensuring that all financial transactions are carried out in accordance with government rules and regulations.

In addition, Stock Verification Committees are appointed by the principal to examine and verify the available stock at the end of each financial year. Further, the committee recommends auction of stock items if found non-operational. The cash -book is prepared regularly by the office staff and attested by the Bursar' and countersigned by the Principal.

External Audit:

External Audit is conducted every 2-3 years as per government norms. Periodically, the Accountant General of Haryana's audit team examines the state government's financial records. The audit report is released by the Chief Accounts Officer of Haryana when the audit is completed. There are two types of financial resources: First is government grants received from the Department of Higher Education, Haryana and second is funds and fees received from students. Financial Audit includes:

- Funding towards Placement Cell, Women's Cell, Earn While you Learn, Lab upgradation, conferences, office expenses (O/E), seminars, workshops, conferences are audited and thereafter utilization certificate is also submitted.
- The college collects fees from the students under various Heads like Amalgamated Fund, University Fund, Red Cross fund, Radha Krishnan Fund, Abdul Kalam Fund, Sports Fund, Development Fund, Library Fee, electricity charges, NSS/NCC etc. Cash-books and Stock registers are maintained for different funds separately. The audit of the student's funds is done by the Local Audit Haryana.
- The expenditure bills of all the Govt. Grants is submitted to treasury and the amount is transferred through RTGS/NEFT to the vendor's bank account.

The auditor ensures that all payments are duly authorized. After the audit, the audit report is sent to the college for review. Any queries in the process of audit would be attended immediately along with the supporting documents within the prescribed time limit. The college did not come across with any major audit objection during the preceding years. All these mechanisms exhibit the transparency being maintained in financial matter adherence to financial discipline to avoid defalcation of funds or properties of the college at all levels. The authority of the institution and Accountant General, Haryana duly signs the audited statement.

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6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0.36

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0.09 | 00 | 0.09 | 0.09 | 0.09 |

| File Description | Document |
|--|-------------------------------|
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years | View Document |
| Any additional information | View Document |

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college is a Government institution and its finances are governed by the general rules and regulations set forth by the Finance Department of Haryana Government as well as policy guidelines given by the Department of Higher Education, Haryana. The amount collected from students in the form of annual fees/funds (Amalgamated fund, University fund, Red Cross Fund, Radha Krishnan Fund, Abdul Kalam Fund, Sports Fund, Library Fee, NSS/NCC etc.) is used for the student related activities. Through the combined efforts of the Principal, Bursar, Convener of the concerned committees and all of the staff members, the college assures proper resource usage.

The government grant is disbursed under pre-determined heads which includes Salary, Placement Cell, Earn while you learn scheme, Women Cell, Upgradation of infrastructure and lab, Material and Supply, Sports, Library, RUSA, Office expenses, maintenance of ICT related facilities etc. In addition to this, college receives fees and funds from students and this amount is used for different works of students' welfare and for teaching-learning process.

When it comes to procuring resources, the college adheres to the state government's requirements and standards. Quotations are called from various providers and after evaluating all the rates, a decision is made to choose the firm providing the lowest rates and order is given to supply the items according to the specifications listed in the quotation together with the terms and conditions. Payment is released through treasury using NEFT after receipt of corresponding goods/articles. The college administration guarantees that materials are as per the specifications and are of good quality. Different conveners are appointed by the college Principal to retain and maintain records of available resources.

The main objective of scholarship grant is to provide financial assistance to poor and meritorious students. Students get scholarships to carry on their education and fulfill their dreams. Every year approximately 12

scholarships are provided to 2000 students (approx.) under various schemes by Government of Haryana.

RUSA is a strategic fund provided by the Higher Education Department, Government of Haryana. The key objectives of RUSA are to improve access, equity and quality in higher education through planned development of higher education at the state level. In college, RUSA grant had been used for construction of hostel building.

The Library Committee consists of library-in-charge and various members of teaching staff. Convener of library committee is in charge of procuring books, journals and basic library infrastructure. The grant of the Placement Cell is used by the committee constituted by the Principal. Grant is divided into two parts: honorarium and other charges. From honorarium portion, committee plans career-oriented lectures for students'. The other charges are used to acquire career and competition related literature. All grants are used in similar way.

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6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC plays a very significant role to enhance the quality of higher education in the college. A visible improvement can be seen in Teaching-Learning quality. IQAC frequently calls meetings to review the parameters or steps taken to improve the quality of education in the college. IQAC of the college has been striving hard to upgrade the quality of gradual process of teaching and learning since its inception.

Maintaining Academic Audit Standards

IQAC puts efforts to maintain academic standards by getting audited from Higher Education authorities. All the academic, curricular and co-curricular activities in the college are organised with proper guidance and prior discussions with IQAC cell. At the same time, IQAC regularly monitors the framework of these activities properly. One such initiative for academic audit is PRAYAAS (Performance Rating Yardstick for Academic Audit Standard) by Department of Higher Education. Data and record required to fulfil the yardsticks fixed by Department of Higher education is prepared and maintained by IQAC.

Clean and Green Drive

Our institute strive to maintain standard of cleanliness with facilities like class rooms, wash rooms, sports ground, library etc. so that the students may have best possible clean and hygienic learning environment. IQAC plays a crucial role in emphasizing on the needs of clean and green environment by maintaining:

- Greenery to provide carbon sinks.
- A clean campus.
- Stress on use of ICT tools to reduce consumption of papers.
- Reuse, recycle and reduce the materials.

Thus IQAC is running various cells and committees of the institution to promote sustainable and eco-friendly practices. Various cells, under the guidance of IQAC, organize number of activities such as:

- Cleanliness committee purchased green and blue dustbins and installed them at various spots for segregation of wet and dry waste.
- On 20th March 2018 students prepared beautiful things from waste materials like plastic bottles, chips wrappers and newspapers.
- On 5 June 2019 World Environment Day was celebrated by NCC Cadets followed by tree plantation.
- On 22 August 2019 a one day tree plantation camp was organized by NSS volunteers.
- On 5 September 2019 one day camp on cleanliness drive was organized by NSS volunteers.
- A poster making competition on environmental pollution, water conservation, biodiversity management and waste management was organized in the college on 18th october,2019.
- For the purpose of safety during Covid 19, a mask making workshop was conducted by EVS dept. On 22 December 2020. 50 students as participants learned to make mask on their own.
- On 25 February 2021 a cleanliness drive was conducted in the campus and activities like campus cleaning, statue cleaning was performed.
- On 15 April 2021 “A workshop on Eco-bricks” was conducted in which students learned to make bricks of plastic bottles (filled with dried and unusable waste).

| File Description | Document |
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| Upload any additional information | View Document |
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6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

There is an institutional mechanism to review teaching learning process, structure, methodologies and learning outcomes regularly. The IQAC of the college observes regularly the efficacy of different activities related to teaching learning and provides necessary suggestion through meeting with the principal for maintaining the quality standards. To make teaching learning more effective, the IQAC has reviewed and implemented many initiatives. Two prominent examples of these review are ICT enabled infrastructure and student, teacher feedback and their analysis.

- One example in implementation of teaching learning reforms facilitated by IQAC is an enhanced use of ICT in teaching and learning process. The goal is to make teaching learning process more learners centric. Earlier, it was more or less traditional method of classroom teaching in which teachers relied on the text books available. Now IQAC is constantly engaged in motivating teachers and students to make optimum use of ICT related tools for study purposes. Ten classrooms have been upgraded as smart classrooms with overhead projectors and smart boards. Teachers make optimum use of ICT infrastructure for making their teaching effective, interesting and resourceful. Some of the initiatives taken by IQAC are : Use of informative PPT and audio visual material , the presentation of assignments and seminars through PPT, installation of Wi-Fi in different departments, support of leased line for speed and ready access to internet facility, informative college website, use of teaching app such as Shiksha Setu and LMS with support of Higher Education Department, Haryana are. With these technologies, there has been a dynamic change in the classroom teaching and as a result dependence on traditional classroom is reduced.
- Another example of implementation of teaching learning reforms facilitated by IQAC is to collect the feedback from student, teacher and parents. Earlier feedback was collected from students and teachers . Post accreditation is being taken and reviewed from alumni as well as employers. Now the feedback performa is prepared as per NAAC norms stressing on the facilities related to curriculum. For the progressive growth of an institute, feedback plays a significant role as it reflects the true picture of existing system. Our college takes it as a necessary requirement to enhance the development of students as well as teachers in different sphere of teaching- learning activities for the holistic development.

Some of the common parameters on which feedback was collected are

- Academic content
- Infrastructure
- Sports
- Teaching learning activities
- Interactive response between teachers and students
- Interaction between students and non teaching staff.

All the feedback received from students ,teachers and parents are analyzed on regular basis. Feedback report is discussed with HOD's and IQAC to take required steps so that improvement can be incorporated to make the environment more student friendly.

| File Description | Document |
|---------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**

3.Participation in NIRF**4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)****Response:** C. 2 of the above

| File Description | Document |
|--|-------------------------------|
| Upload e-copies of the accreditations and certifications | View Document |
| Upload details of Quality assurance initiatives of the institution | View Document |
| Upload any additional information | View Document |
| Paste web link of Annual reports of Institution | View Document |

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Our institution works on the ideas of equality, fairness and uprightness in all activities. The institution staff is full of zeal and gusto to empower the girl students of the college. The women cell of the college always blooms with the various vibrant activities to coordinate gender sensitization action plan. The college has organized an impressive number of events related to gender sensitization every year. NCC unit of the college significantly plays an important role in training and motivating the girl students to choose career in defense and civil services. NSS unit of the college also works passionately by spreading awareness about social issues, health issues, cleanliness and right and duties of women. The YRC, Legal Literacy Cell, Placement Cell, Sports, Electoral Club and Literary and Cultural Committees equally contribute in this tremendous task of empowering and sensitizing the girl students of the college by organizing multifarious activities throughout the session. The Psychology Department of the college discusses different sensitive topics through curriculum which act as life skills for the girls. The college curriculum also includes the issues related to gender sensitization. English Honors students of 5th semester study Essays related to gender sensitization in their Prose Paper. They go through various concepts, theories and fictional texts related to gender issues written by internationally acclaimed scholars. Safety and Security is also maintained in the college campus. There are web cameras installed in every nook and corner in the college. Durga Shakti Van regularly visits in the college campus for providing security to girls. Hostel facilities are provided to the girl students coming from distant areas which ensure their safety in the college campus. Earn while you Learn committee is constituted in the college to help economically weak students for financial security. There is a chief proctor in the college and proctorial duties are performed by the teaching staff members in their vacant periods which help in maintaining discipline system in the college campus. Any kind of discrimination acts as a roadblock in any nation's growth, and a nation can only prosper when all its citizens have equal rights. Most of the developed countries has comparatively less gender discrimination and provide equal opportunity to both genders. Even the Indian government is taking multiple initiatives to cut down gender discrimination. They have initiated a social campaign called "Beti Bachao, Beti Padhao Yojana" to encourage the education of girl children. Besides this, the government runs multiple other schemes, such as the Women Helpline Scheme, UJJAWALA, National Mission for Empowerment of Women, etc., to generate awareness among the people. Moreover, as responsible citizens, it is our responsibility to spread knowledge on gender discrimination to create a beautiful world for women.

| File Description | Document |
|--|-------------------------------|
| Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information | View Document |
| Link for annual gender sensitization action plan | View Document |

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy**
- 2.Biogas plant**
- 3.Wheeling to the Grid**
- 4.Sensor-based energy conservation**
- 5.Use of LED bulbs/ power efficient equipment**

Response: C. 2 of the above

| File Description | Document |
|--------------------------------|-------------------------------|
| Geotagged Photographs | View Document |
| Any other relevant information | View Document |

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Govt. P. G. College for Women, Rohtak makes sincere efforts for waste disposal in the college. The college sweepers, gardeners and other workers collect all the solid waste in big dustbins daily and then it is collected by the Municipal Corporation, Rohtak. Home Science and Fine Arts Department of our college teach students to make the best use of waste material. Three types of dustbins, i.e. Blue, Green and Red are placed in every nook and corner of the college where staff members and students can throw the waste easily.

- There is provision of Solid waste management in our college. The competition of the handmade bags was organized under the aegis of Home Science Department to make the students aware of managing the solid waste material.
- The hostel makes use of steel crockery in the mess and thereby avoid the use of plastic utensils.
- No provision for Liquid Waste Management
- Sanitary Napkin Burning Machines have been installed in Hostel and Library campus.
- The college is making efforts for recycling the organic waste of the college campus. Nature Interpretation Centre of the college is constructing organic compost pits and it will be prepared by next session.
- Reuse of waste water produced by Reverse Osmosis (RO) system in the college by channelizing this water in the washrooms and by watering the plants.

- Plastic Waste Free Event was organized by NSS Unit to create awareness for Plastic waste free environment through rally, poster making and slogan making competition.
- No chemical and radioactive waste is generated in the college. However, Chemistry Dept of the college segregate its waste and Fusion Chamber and Gas Exhaust Chambers are maintained in the college camps.
- Waste Recycling: The unused sheets from various notebooks, assignments are collected separately and used as answer sheets by the internal exam committee for mid-semester and end-semester exams. The smaller classes in the departments use the same attendance registers for two semesters to avoid wastage. The college has a right practice of using used sheets to take prints for unofficial information and rough information for checking the content before finalizing. The college encourages the students constantly to make various products out of waste materials and create awareness to help them realize the value of reuse of consumables and habituate for less waste generation.

| File Description | Document |
|--|-------------------------------|
| Any other relevant information | View Document |
| Link for Geotagged photographs of the facilities | View Document |

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: A. Any 4 or all of the above

| File Description | Document |
|--|-------------------------------|
| Geotagged photographs / videos of the facilities | View Document |
| Any other relevant information | View Document |
| Link for any other relevant information | View Document |

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: A. Any 4 or All of the above

| File Description | Document |
|--|-------------------------------|
| Various policy documents / decisions circulated for implementation | View Document |
| Geotagged photos / videos of the facilities | View Document |
| Any other relevant documents | View Document |
| Link for any other relevant information | View Document |

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: D.1 of the above

| File Description | Document |
|---|-------------------------------|
| Any other relevant information | View Document |
| Link for any other relevant information | View Document |

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Divyangjan friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: A. Any 4 or all of the above

| File Description | Document |
|--|-------------------------------|
| Policy documents and information brochures on the support to be provided | View Document |
| Geotagged photographs / videos of the facilities | View Document |
| Any other relevant information | View Document |

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Different subject societies, Women Studies and Development Cell, N.S.S.Units, N.C.C, Youth Red Cross and Literary and Cultural Committee of the college organise various programmes to promote communal harmony among the students. Programmes like extension lectures, nukkad natak, workshops, rallies, Essay Writing Competitions, Declamation Contest, Poetic Recitation Contest, Poster Making and Slogan Writing Competitions, national seminars/webinars, Awareness Camps, Oath Taking by Students and Staff, Power Point Presentations, Tree Plantation, Festival celebration and Significant Day Celebration etc. are organised in the institution to inspire and motivate the students to imbibe the virtues of tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Under the banner of "Aazadi ka Amrit Mahotsav" a number of literary and cultural activities were organised to inculcate the feelings of patriotism among the students. Independence Day, Republic Day, Guru Nanak Jayanti, Teej Celebration, Yoga Day, National Youth Day, Good Governance Day, World Environment Day, Anti-Tobacco Day, Science Day etc are held in the college with full enthusiasm. To remove the socio-economic disparity, various scholarships are given to the needy students. Moreover, "Earn While You Learn" scheme gives an opportunity to the poor students to earn while they learn. There are different subject societies in the college like English Literary Society, Hindi Literary Society and Sanskrit Literary Society which organise different programmes to promote harmony on various levels. There is English Language Lab in the college where students can practise and brush up their communication skills. To motivate and inspire the students in the annual sports meet, teachers also participate in some activities like tug of war competition and musical chair Race. To include the students in our democracy, training of voting, Called SVEEP programme is organised by the electoral club. Essay writing and Rangoli competitions are also held by the club. Our NSS units aspire to serve the underprivileged people through education. Moreover, the units make untiring effort to promote the unity and integrity of the nation by bringing together young people from diverse geographical and socio cultural background. The NSS units galvanize the students energetically for imparting their services for the sake of their community and Nation. The motto of NSS "Not Me But You" accentuates that the well being of an individual is ultimately dependent on the welfare of the society as a whole. Similarly, the NCC unit of the college strives to develop leadership, to build strength of character, comradeship, spirit of sportsmanship, a secular outlook, discipline, the spirit of adventure and ideals of selfless service among the young girl students of the college. Thus, the institute works sincerely for creating an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities.

| File Description | Document |
|---|-------------------------------|
| Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View Document |
| Link for any other relevant information | View Document |

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens (within 500 words).**Response:**

Govt. P.G. College for Women, Rohtak sensitizes the Students and Employees of the institution to the constitutional obligations about values, rights, duties and responsibilities which enables them to become a responsible citizen. The National Cadet Corps (NCC) Unit of GPGCW is dedicated to arouse patriotic feelings in everyone. Besides participating in the Republic Day Camp, the NCC Cadets participate voluntarily in Social Service activities. NSS and NCC Units observes National Unity Day every year. GPGCW has four vibrant NSS Units which carry out several community outreach programmes like Beti Bacchao Beti Padhao, Cleanliness Drive , Tree Plantation, Nukkad Natak on eradication of social evils and illiteracy, Wasteland Development, Health and Hygiene. The institution observes a Vigilance Awareness Week to sensitize the students for fighting against corruption. Our College has an enthusiastic Youth Red Cross Unit to promote the idea of health awareness. YRC organizes Home Nursing Training Camps, Awareness Rallies on HIV/AIDS, Blood Donation Camps in and beyond the campus. Moreover , YRC also arranges workshops on Disaster Management to teach the students about the process of effectively preparing for and responding to disasters. To encourage the project of Swachh Bharat Abhiyan, the college organises cleanliness drive like Swachhta Pakhwada, one day and seven days camps. The college also conducts awareness Programme on Ban of Plastic, Tobacco Mukta Samaj and post Covid-19 challenges etc. The college makes policies that respect our core values. The Electoral Club organizes voting awareness campaign every year. Legal Literacy Cell holds Extension Lectures on legal rights of women and other related issues. International Yoga Day, Yoga Camps, extension lecture on Meditation are organized every year by NCC, NSS, YRC and Physical Education Department of the college. The Educational Trips are organized by Zoology Department, Geography Department and Educational Tour Committee of the college. The team arranges educational walks to Historical Sites, Handicraft Fair, Science Museums etc. to sensitize the students for protecting our rich cultural heritage. Working on the principle of secularism enshrined in the preamble of constitution, GPGCW acts on promoting religious and communal harmony to maintain peace in society. Guru Nanak Dev Jayanti, Shaheed Bhagat Singh Jayanti, Mahatma Gandhi Jayanti, Lal Bahadur Shastri Jayanti, Kargil Diwas, National Unity Day, Constitution Day, Swami Vivekanand Jayanti etc. are organized every year by different units of the college. The curriculum of U.G. students is framed with mandatory courses like Professional Ethics and Human values. There is a provision of compulsory paper on the Constitution of India at degree level to create awareness and sensitize the students and staff to constitutional obligations. The faculty members of all departments have organized various academic and co-curricular activities for the propagation of the fundamental duties and rights of the Indian citizen. Further the staff members also widen their cognitive space by participating in several academic programmes like Webinars, Conferences, Workshops, FDPs, Orientation Programmes and Refresher Courses etc. The institution takes the pride of serving the first year students by conducting induction Programme every year.

| File Description | Document |
|--|-------------------------------|
| Link for details of activities that inculcate values necessary to render students in to responsible citizens | View Document |
| Link for any other relevant information | View Document |

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

| File Description | Document |
|--|-------------------------------|
| Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims | View Document |
| Code of ethics policy document | View Document |
| Any other relevant information | View Document |

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The College has firm belief in maintaining the healthy traditions of giving maximum exposure to the students by celebrating / organizing national and international commemorative days, events and festivals. These celebrations help the students to acquire knowledge of their rich cultural heritage and history. Further, the celebrations of these important events, commemorative days and festivals promote moral, ethical and spiritual values in the students. It also helps in spreading and maintaining tolerance and communal harmony among the students. Therefore, our college observes various national and international days, events and festivals to provide knowledge to our students about the history, traditions and practices of India. Students along with the teacher engage themselves in organising these activities and also actively participate in such events. Independence Day is celebrated with zeal and gusto by the students, teachers and administrative staff. The celebration is commenced with the singing of the National Anthem and hoisting of the National flag by the Principal. Similarly, Republic day is also celebrated with great fervour and joy. To acquaint the students with the life and philosophy of Mahatma Gandhi ji and Lal Bahadur Shastri ji on 2nd October various programmes are organised in the campus. Moreover, to enlighten students about the importance of health hygiene and sanitation “Swachh Bharat Abhiyan” is promoted on individual, local and regional level. Extension Lectures, Rallies, Nukkad Natak and workshops are organised in this regard. Further, the institute celebrates National Unity Day on 31st October to commemorate the birth anniversary of Sardar Vallabh Bhai Patel. Run for Unity, Unity Pledge and Literary and Cultural activities are organised to honour the “Iron Man of India”. N.S.S. Units, N.C.C Units and Physical Education Dept. of the college celebrate National Youth Day on 12th January to make the students familiar with Swami Vivekanand’s life and teachings. Further, 21st June is celebrated as International Yoga Day and our college celebrate “Yoga Day” every year to promote physico-mental health of the teachers, students and

administrative staff member. The WSD cell and various other departments commemorate International Women's Day on 8th March with extension lectures, self - defence training workshops and discussions to honour the persistent struggle of women for empowerment. Electoral Club of the college strives to spread awareness about the importance of casting the vote on the occasion of National Voters Day on 25th January. Our Hindi Department observes Hindi Diwas on 14th September to commemorate the adoption of Hindi as an official language of India by the Constituent Assembly in 1949. In this hierarchy of celebrations, various other events like Teez Mela, Holi celebration, New Year celebration, Teachers Day, Guru Nanak Jayanti, Shahid Bhagat Singh Jayanti, Mathematics Day, World Environment Day, Science Day, Haryana Day etc. are celebrated with full fervour. The celebration of all these events inculcate a sense of self dignity, feeling of patriotism and a sense of respect for our religion and culture among our young girl students.

| File Description | Document |
|---|-------------------------------|
| Link for any other relevant information | View Document |
| Link for Annual report of the celebrations and commemorative events for the last five years | View Document |

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice-I

Title of the Practice- "Empowering Women" Objectives of the Practice

At Govt. P.G. College for Women, Rohtak we strive to create an enabling environment for our girl students by promoting gender sensitivity and strong leadership. The Women Studies and Development Cell of the college began with an objective of empowering the girl students in all spheres of national and global life. The college aims to provide a platform for the holistic development of our students so that they may emerge as women of substance. Another objective of empowering women is to create social awareness about gender equity, resolving problems of women and prevention of sexual harassment. Our mission is to provide that kind of transformative education to our girls which will enable them to realise their potential and self-worth so that they may emerge as women of competence and compassion, as influential females, as women of valour and as women of integrity.

The context

Reflecting in to the "Veda Purana" of Indian culture, woman is being worshipped as Maa Luxmi, Maa Durga and Maa Saraswati. Ironically, women have not actively participated in their own emancipation mainly due to low economic independence. There are many challenges that need to be addressed such as lack of education, financial constraint, family responsibility, low mobility, absence of ambition for the

achievement, social status, eve teasing, sexual harassment, gender violence, family abuse, young women suffering from anaemia, powerless to make essential life-choices, dominant behaviour and mindsets, inequalities within households (deep-rooted patriarchy, early marriage and pregnancy, household chores, elderly care, son preference, violence against women, discriminating attitude, compromised general and reproductive health, years of suppression and deprivation borne by women). Empowering women is essential to the health and social development of families, communities and countries. When women are living safe, fulfilled and productive lives, they can reach their full potential. A key part of this empowerment is through education. Girls who are educated can pursue meaningful work and contribute to their country's economy later in life. Empowering girls is also essential for economic growth, political stability and social transformation

The Practice

- A number of initiatives have been taken to accomplish the above mentioned objectives. Students learn different kind of skills from various resource persons.
- Extension lectures are organised on different kind of women related issues like gender sensitization, domestic violence, health and hygiene, nutrition, Beti Bachao-Beti Padhao abhiyan and on legal and financial issues as well.
- For safety and security of girl students, annual self defence training camps are organised in the college campus.
- To make girls economically independent “ Earn While You Learn “scheme is implemented. Moreover, placement cell of the college organise various kinds of extension lectures, workshops and placement fair to guide the students about their career and also to make them financially independent.
- To ingrain the spirit of nationalism, fearlessness and bravery NCC unit of the college holds many events in and outside the college campus.
- NSS units of the college also work enthusiastically to spread awareness about social issues, health issues, cleanliness and rights and duties of women.
- Moreover, Youth Red Cross, Legal Literacy Cell, Sports, Electoral club, Literary and Cultural Committee and different subjects societies equally contribute in this challenging task of empowering and sensitizing the girl student of the college by organising multifarious activities through out the sessions.
- Web cameras are installed in every nook and corner of the college and Durga Shakti Van regularly visits in the college campus to ensure the safety and security of the girls.
- The college provides the facility of different kind of labs like Computer Labs ,Geography Labs, Science Labs, Home Science Lab, Psychology Lab and English Language Lab to impart various skills such as technical skills, cooking skill and language skill etc.
- Each department organises events that reinforce the institution's large vision and mission to empower the young women through education.

The following programmes/activities are organised :

- Annual Defence Training Camp
- Women Studies and Development Centre
- Nukkad Natak on Gender Sensitisation & Cleanliness
- Online Webinar by Women Cell and IQAC
- Yoga Camps
- Blood Donation Camps

- Beti Bachao Beti Padhao Abhiyan
- Rally against sexual harassment
- Cleanliness Programmes
- Declamation Contest, Debate, Poetic Recitation Contest
- NSS Camps (in and beyond Campus)
- NCC activities(in and outside the campus)
- Participation in Zonal and Inter Zonal Youth Festivals
- Participation in Inter College Competitions
- Educational tour
- Counselling Cell Activities
- Sports activities
- Youth Red Cross Activities
- Legal literacy Cell Activities
- Placement Cell Activities
- Departmental Activities
- Nature Interpretation Centre Activities
- Traffic Interpretation Centre Activities

To protect the honour and rights of female students, to save them from smoking tobacco etc and to make plan of action for them, the college has constituted the following committees :-

- Anti-Sexual Harassment Committee/Internal Complaint Committee
- Proctorial Committee
- Discipline Committee
- IQAC Committee
- Anti-Tobacco Committee
- Mentor-mentee Committee
- Anti-Ragging Committee
- Grievances and Redressal Cell

Evidence Of Success

- Our students have reached at the height of glory not only in the field of academics but also in NCC, NSS, Sports and other co-curricular and extra-curricular activities.
- By participating in NCC, NSS, Sports, Youth Red Cross, Legal Literacy Cell, Placement cell, Science exhibitions, educational tours and various other departmental activities, the young girl students have proved their worth and they have reached to the new heights of success. They have learnt to work together, to set goals, develop action plans, having network with their peer groups not just within the college but at other institutions across the country and across the world. Thus, the young girls students get ample opportunities to stride over unfamiliar and unforeseen situations.
- Due to inclusive and sensitive environment, all the students belonging to rural and urban area have experienced transformative change. Extension Lectures on Women and Law, Women Empowerment, Health and Hygiene and Annual Defence Training Camps have enhanced the life skills of girls students.
- Govt. P.G College for Women Rohtak is counted amongst the top academics institution because of its unique approach to education. The college provides a platform and congenial environment to the girl students for moving forward consistently and for contributing enthusiastically in nation building.

- The Institution's alumnae list is extremely distinguished.
- The unusual Spark of leadership and its commitment to create an egalitarian society brimming with democratic values and public good is a distinctive characteristic of Government P.G. College for Women Rohtak. Our meritorious, energetic, vibrant and motivated students consider themselves as torch bearer and want an equal opportunity to lead from the front and contribute in the tremendous task of nation building and social change.

Problems Encountered and Resources Required

- Parents do not allow the girls to participate in extra co-curricular activities beyond the campus.
- There are many girls whose families' economic background is poor and hence they have been deprived of ICT tools and as such they are unable to cope up with the online educational and extracurricular activities.
- The girls belonging to rural area and BPL category suffer with poor health and most of them are anaemic.
- The college has an acute need of conference hall and counselling room for organising various activities.
- Organising various programmes during working hour sometimes, has led to sacrifice the class work.
- Implementation of the annual plan and its monitoring has become a tough task in view of strict academic schedule and the pandemic.

Notes: In spite of so many challenges, we have seen affirmative changes in the behavioural pattern of girl students. The women empowerment activities infuse positive self-esteem and confidence in the students and as such they can take right decisions in their lives. Moreover, these activities help in eliminating deep-rooted beliefs of gender bias and discrimination. Hence, we strongly recommend the introduction of this practice.

Best Practice-II

1. Title-“Awareness of Social Issues”

2. Objective

National Service Scheme is an education program with primary focus on the personality development of students through community service. Government PG College for Women, Rohtak has four active units of NSS. The main objective of NSS is to identify the needs and problems of the community and involve the young girls students in the problem solving process. The institution has four high-spirited NSS units which have been established with a rudimentary objective of providing a platform to the interested students to take part in social work during their free time.

NSS units channelise the energy and idealism of the younger generation into creative pursuits and teaches them how to acquire leadership qualities and democratic attitude. The NSS volunteers also learn to develop capacity to meet emergencies and natural disaster and to practise national integration and social harmony.

3. Context

NSS is part of our academic, social and personal life as it is the third dimension of education. It allows the students to actively contribute their services for the cause of community and the nation, thus helping them develop their personality. Thus, NSS is the right platform where the youth of the nation may involve with the real life social activities and may become a responsible citizen of India. The motto of NSS “Not Me But You” underlines that the welfare of an individual is ultimately dependent on the welfare of the society as a whole. So our NSS units aspire to serve the underprivileged people through education and social services. NSS units also help in promoting the unity and integrity of the nation by bringing together young people from diverse geographical and socio cultural background.

4. The Practice

The college practises to impress upon its students time and again that they should always keep before them, their social responsibility. Our institution acts on this idea that it is essential to integrate social service with the educational process. NSS has aroused among the young women an awareness of the realities of life, a better understanding and appreciation of the problems of the people. Our volunteers work in rural areas, adopt villages and schools to serve the cause of society through survey, education and health care programmes. The college NSS units annually organise number of extension activities with the primary focus on the development of personality of students through community services. Activities like NSS One day camp, Special camp, Cleanliness drive, Health check up camp, Plantation in and beyond the campus, Yoga workshops, Awareness rallies on traffic rules, Save water, Save Environment, Beti Bachao Beti Padhao, Nukkad Natak on Gender Sensitisation and Haryanvi Skits on social evils. Moreover, national and international commemorative days, events and festivals are also celebrated by NSS Units. Our volunteers also participate and perform in adventure programmes, Pre RD Parade, National seminars, Blood Donation camps, YLTC Camp, Disaster Management Workshop, National Integration camp, National Youth festival, Poshan Maah Celebration, Youth Parliament, Nav-Tarang Shaheedon ko Naman Programme, Plastic Free events, Field Tour, Vigilance awareness Week, Digital India Workshop, Musical Concert and many other significant activities.

5. Evidence of Success

The report of NSS activities held in the last five years is a record of accomplishments and triumphs. The 4 NSS Units of the College have been working consistently towards the cause of welfare of the society by contributing to Swachh Bharat Abhiyan, Swachhata Pakhwada, Poshan Maah, Tree Plantation, Vigilance awareness week, Save Environment Rally, Save Water Rally, Plastic Free Rally, Traffic Rules Awareness rally, HIV AIDS Workshop and YLTC Camp etc. Moreover, our NSS units volunteers participate with full zeal and gusto in National Integration Camp and National Youth Festival. NSS units also organise musical concert for the recreation of students. The Units also celebrate International Yoga Day, NSS Day, National Unity Week, Gandhi Jayanti, Sardar Vallabh bhai Patel Jayanti, UNO Day, Voters’ Day, Flag Hoisting Day and Constitution Day. Further, Field tour, Field survey, Disaster Management Workshop, Road Safety Workshop, Workshop on ‘Meditation for the youth’, National Seminar, Adventure Programme, Nukkad Natak on Swachh Bharat, Run for Unity Event, Prabhat Pheri, Plogging Event, Fit India Movement, Nav-Tarang Shaheedon ko Naman Event, Special 7 day camps and one day camps, Extension Lectures on ‘Developing Positive Attitude’, on “NSS Objectives, Motto and Principles”, on “Effect of Climate Change on Environment”, lecture on Personal Hygiene for females and lecture on “Save Environment” etc are also organised by these four units of NSS. The door to door visits, the real encounter with situations in the rural area and field work has given a sense of responsibility to everyone involved in these events, which will surely stay with them forever. The wholehearted participation of our volunteers is bound to become a movement in itself in the times to come. The activities undertaken by the

NSS volunteers help them to equip themselves with an insight, sensitivity and close understanding of the problems that are faced by people at the grassroot level. The volunteers have found change in civic responsibility and they have also groomed in leadership.

6. Problems Encountered and Resources Required

1. The volunteers face problems in execution of NSS activities as they are unable to give time to NSS. There is also need to improve the financial and administrative process.
2. Parents of the girls belonging to rural areas do not allow their daughters to go beyond the campus for NSS activities.
3. While performing field work in the villages, girls hesitate to communicate with the village people.

Notes: NSS is a voluntary activity and it should be fostered as volunteering activity to shape and mould the nation. It is a wonderful movement which needs to be nurtured by all the institutions.

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| Link for Best practices in the Institutional web site | View Document |
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7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness

Swami Vivekanand ji once said, “The secret of life is not enjoyment, but education through experience.” GPGCW, Rohtak culture stands for being sure footed in knowledge, showcasing the confidence to take the world in its stride and yet always be grounded in the values and traditions of our country. Our institution is coming with flying colours in every sphere of life and NCC has carved a niche for itself as a vibrant unit of the college. The NCC in India was formed under the National Cadet Corps Act of 1948. NCC is the largest uniformed youth organization. The motto of NCC is ‘Unity and Discipline’. Govt. P.G. College for Women Rohtak has a strong and vibrant NCC programme which strives to develop leadership, build strength of character, comradeship, spirit of sportsmanship, a secular outlook, discipline, the spirit of adventure and ideals of selfless service among the young students of the college.

History of the College NCC: Govt. P.G. College for Women, Rohtak, took the initiative and joined the NCC in 1959 to prepare its students for serving the nation. GPGCW is a sub unit of 2 HAR GIRLS BN NCC ROHTAK with two units of 107 cadets of Senior Wing. NCC offers ‘B’ and ‘C’ certificates for Senior wing (SW) cadets. The NCC unit of our college is very dynamic and enthusiastic.

Vision and Mission: Our NCC wing's vision is to empower volunteer youth to become potential leader and responsible citizen of the country and our mission is to develop leadership and character qualities, nurture social integration and cohesion through multifaceted programmes conducted in a military environment. Our NCC units play a major role in developing students' character by promoting values such as patriotism, service, discipline, hard work, team spirit, leadership, and self-confidence, as well as overall personality development through participation in various camps and activities throughout the year like Institutional Training, Annual Training Camp, Army Attachment Camp, RDC, TSC, Community Development Programme cum Social Service Activities, Adventure Training & Sports etc.

Training Methodology: Our training methodology basically includes comprehensive training for empowerment of youth to earn the right to lead, module-based training to include character building and competence development, basic military training, social awareness and service. We conduct training in an innovative, interesting, and safe manner with a high degree of visibility in order to inspire youngsters, backed up by suitable training infrastructure and logistics support for cadets.

Institutional Training: Institutional training conducted at Colleges and Schools is the main stay of NCC training and is conducted by Associate NCC Officers and Armed Forces personnel. It includes basic military training to the cadets as part of the curriculum and prepares them to join the Armed Forces. This training is for three years. In our college, our training lectures are conducted in the evening after the college hours for two days a week. The purpose of this training is to expose young cadets to a 'regimental way of life'.

Annual Training Camp: Annual Training Camp is the practical manifestation of institutional training. It is conducted at Battalion level and run by ANOs and Army Personal Staff. In this camp various competitions are conducted like sports, cultural, drill, poster etc. For the last few years, our institution has taken the overall trophy. In this camp our cadets learn practical knowledge of map reading, weapon handling, firing, drill, guard of honour.

Republic Day Camp: The Annual Republic Day Camp (RDC) is a national camp which held every year from 01 January to 29 January. Recently, one of our cadets was selected for this camp and performed very well. Some of cadets reached up to Pre RDC camp. It is a matter of great pride for a cadet to be selected to represent her state in the Republic Day Camp.

Army Attachment Camp: Cadets derive immense value through attachment to the Armed Forces Units where they experience the functioning of military units and life in armed forces units. Our cadets also get opportunity every year to be part of this camp and basically this camp is helpful for those who want to be part of armed forces. Our cadets have active participation in the various activities of the camp like Firing and Sports.

TSC (Thal Sainik Camp): TSC is a 12 days national camp conducted by NCC in Delhi every year. The cadets from our college are also selected for this camp and perform well. This camp includes various competitions such as Obstacle Training, Firing, Judging Distance, Health and Hygiene, Field Signals, Map Reading, Tent Pitching, and Line Area. The overall camp experience benefits the cadets by developing punctuality, unity and discipline.

Community Development Programme cum Social Service Activities: Our college organises social

service activities every year in the campus and outside the campus. Every cadet participates voluntarily in these activities and even help in organising these events. Swachh Bharat Abhiyan, Tree Plantation, Anti-Drug Rally, Save Environment, Stop Pollution, Blood Donation, Beti Bachao Beti Padhao, AIDS Awareness, Care for orphanages and old people in Old Age Homes, Traffic Control, Covid Pandemic Relief etc. are some of the activities that our college organises. The objectives of Social Service are to teach the cadets the dignity of labour and to create in them an interest in constructive work which will be of use to the community, to set an example of selfless service and team work, to give a lead in organized work.

Adventure Based Learning: Adventure is the life blood of youth. NCC cadets are given the opportunity to participate in a host of adventure activities including Mountain Treks and Expeditions, Trekking, Parasailing, Sailing, Scuba Diving, Camel safari, Cycle Expedition etc. Our cadets have participated in trekking and cycling expeditions.

Sports: Our few cadets have participated in national level Shooting Championship (All India GV Mavlankar Shooting Competition), 'Firing' being one of the important training activities of NCC and 'Shooting' having special place in NCC sports activities. Our NCC cadets have been performing well in this event for many years.

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| Link for appropriate web in the Institutional website | View Document |
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5. CONCLUSION

Additional Information :

1. The college upholds the tradition of organizing “Hawan Ceremony” at the commencement of new academic session to acquaint the students with our healthy tradition and rich culture.
2. An orientation programme is held every year to make the students aware of the Code of Conduct of the college. The new students are provided information regarding different departments/cells/committees and Programmes etc.
3. An Academic Calendar is prepared for the smooth functioning of new academic session
4. The college has a committed team of teaching faculty with good academic credentials, expert domain knowledge and experience.
5. National Seminars/Webinars and Workshops are conducted by the different departments of the college for enhancing the research aptitude of the teaching faculty.
6. WSD Cell and Placement Cell of the college organize various Workshops/Training Camps and Placement Fairs to enhance the skills of young girl students and to provide them ample opportunity for securing their career.
7. Peer Learning through group assignments, shared library, reading room and co-curricular activities boost up the confidence of the students.
8. The lush green campus and botanical garden add to the beauty of the college.
9. Rainwater harvesting facility and compost pit are maintained regularly.
10. A well equipped gymnasium hall having sports facilities.
11. Responding to the needs of differently abled persons the campus is fitted with ramps, disabled friendly washroom, Braille signages and journals as well.
12. The bright young girl students attain Gold Medal/Top Merit Positions in university Merit list.
13. The youth Red Cross unit of the college organizes Blood Donation Camp on regular basis.
14. Educational Tours/Trips are organized by different departments and the tour committee.
15. To preserve and nurture the bond with its alumnae, the college maintains an active Alumnae Association.

Concluding Remarks :

1. Established in the year 1959, with its own distinct identity and tradition, GPGCW Rohtak is a premier institution that has a strong academic foundation and has moulded the destiny of hundreds of young girl students for a promising future.
2. The college is hailed as “College of Excellence” and has earned a niche for itself with the dedicated efforts of the committed and experienced faculty.
3. The institution has emerged as a leading centre for teaching, learning and research in the field of higher education in Haryana.
4. The college has introduced M.Sc Computer Science, M.A Economics, M.A History, M.A Geography and M.Com and all these programmes are running successfully.
5. The resourceful mentor system, the informative college website, the vibrant feedback mechanism and the active Grievances Cell ensure transparency and provide means to students to share their views audaciously.
6. The teachers strive to teach not only academics but also the much needed life skills for the personality development of the students. Moreover, the institute offers a multidimensional system of education to

inculcate values along with academic growth.

7. The institution organizes national seminars/ webinars and workshops. The teaching faculty also participates in academic programmes such as Orientation Course/ refresher Course/ Workshops etc. beyond the campus and they also get their papers published in reputed journals as well.
8. The college is proud of its alumnae who have earned a niche for themselves in various sphere of academics, politics, public services, business entrepreneurship and film industry.
9. The learning experience of the students has been greatly enhanced by the ICT and Innovative pedagogies. The value added programmes for the students along with various co-curricular and extra-curricular societies /events contribute to their holistic development and make them confident to face the larger world.
10. The abled leadership of the institute is well in tune with the vision and mission of the college and works in perfect harmony with absolute transparency.
11. The college has strong fundamentals to grow up as the college with potential for excellence and is consistently thriving to scale new heights in all spheres of teaching, learning and research.

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